

# ***Broome Netball Association (Inc.)***



## ***By-Laws***

*Revised March 2023 current for the 2023 season.*

### **MISSION STATEMENT**

Committed to fostering the growth and development of netball in the Shire of Broome.

**BROOME NETBALL OPERATES IN A NON-SMOKING SPORTING VENUE**

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As an affiliated member of Netball WA and Netball Australia, Broome Netball Association (BNA) operates and is ruled by the International Netball Federation, Rules of Netball 2020 Edition. The following rules are applicable to BNA and are subject to revision at the discretion of the BNA Committee.

## SECTION 1 - NOMINATIONS, REGISTRATIONS & FEES (CLUB & INDIVIDUAL)

### Section 1.1 - Team Nominations

Each team nominating to play in the BNA competition can have a maximum of 12 registered players.

Each club can only have a maximum of 2 teams per division (both senior and junior) in the BNA competition.

Senior teams are required to pay a team nomination fee when nominating a team in the competition. Your team nomination will not be accepted until this has been paid. Junior teams do not have to pay a team nomination fee.

Team nominations shall not be refunded for any reason unless extenuating circumstances apply (to be determined by the BNA committee upon written request).

Senior Team Nomination Fee:         \$100

### Section 1.2 - Individual Registrations

Individuals are required to register via their Club registration portal. Club members need to pay their affiliation fees direct to their club not to BNA. This must be done on or before Round 1 or a casual fee must be paid. BNA Fees are:

<b>Competition</b>	<b>Netball Australia Fee</b>	<b>Netball WA Fee</b>	<b>BNA FEE</b> (Inclusive of PlayHQ Transaction Fee)
<b>Senior</b>	\$5.57	\$95.89	\$104.03
<b>Junior 11-17yrs</b>	\$5.57	\$91.80	\$63.12
<b>Net Set Go 10U</b>	\$34.75	\$42.57	\$83.93
<b>Net Set Go Skills</b>	\$34.75	\$42.57	\$58.93
<b>Coaches/ Umpires/ Volunteers</b>	\$0.00	\$0.00	\$0.00

**Clubs in their first 3 years of incorporation will be able to redeem a \$25 voucher for their members to offset BNA Fees in PlayHQ.**

Should an individual wish to affiliate with BNA and is already a current financial member of Netball WA, they are still required to pay a registration fee to BNA. BNA fees are decided by the BNA committee prior to each season.

### Section 1.3 - Subsequent Registrations (Half season)

Clubs may register new players throughout the season. All new players must complete the online registration process.

Prior to Round 9, a new member must pay full fees. A new registration after round 9 will only incur a portion of the scheduled individual registration fee. At minimum, full payment of the Netball Australia and WA Netball fee and a nominal BNA fee. Fees as follows:

To be decided, please email [info@broomenetball.com.au](mailto:info@broomenetball.com.au)

### Section 1.4 - Casual Player Registrations

A player may play a game on a casual basis but must pay a Casual Registration fee prior to the commencement of the game(s). This fee entitles the player to any number of games on the same day.

There are two (2) payment methods available to pay the casual player registration fee of \$15.00.

CASH – place the \$15 in an envelope with the players' name, date, team(s) playing for and the amount. Record the casual/fill-in players name on the scoresheet and the method of payment.

BANK TRANSFER– transfer the \$15 directly into the BNA bank account using the players name as the reference. Record the casual/fill-in players name on the scoresheet and the method of payment.

BNA's bank details are:

BSB: 066-505

Account: 1012 7663

Once a casual player has played three (3) games on a casual basis, they are deemed a permanent player in the Association or shall not participate in ANY other games for the rest of the season. To continue participation, full registration fees must be paid prior to the next game as well as completion of the online registration. The previously paid casual fees **will not** be credited towards the players' registration fee.

### Section 1.5 - Transfers

A player transferring from one club to another within the association must do so before June 30<sup>th</sup> of that playing year. The transferring player must apply to the BNA Committee in writing, along with written support from both former and future club of their intention to transfer.

## SECTION 2 - BNA AGE DIVISIONS

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All junior players must play within their age division. A junior player may play up in a higher division but must play in their respective age division first, including casual players. Players found to be in breach of this rule will be ruled as an ineligible player – See SECTION 9 & 10.

The aim of this rule is to strengthen each age division with all eligible players participating.

### Section 2.1 - Net-Set-Go Program

The Net-Set-Go Program is for children aged 5-10 years. These sessions are about skill development and participation and do not have structured weekly games. This program is conducted on Tuesday afternoons and may have a maximum number of participants capped due to venue constraints.

### Section 2.2 - 10/Under (Go) Competition

10/Under (Go) – Eligible to participate if athlete is 9 or 10 in the calendar year.

This competition is played on Saturday mornings with modified Net Set Go rules.

For the 10U NSG competition the game shall consist of four quarters of 10 minutes each, with an interval of 2 minutes between the first/second and third/fourth quarters and an interval of 3 minutes at half time. No ladders and match results are recorded in this division. No finals are played for this competition, but a 'Round Robin' will be played on the final day round.

The Fair Play Policy is applicable to this age division.

Please Note: Boys are permitted to play in this age division.

### Section 2.3 - 12/Under Competition

12/Under - Eligible to participate if athlete is turning 11 or 12 in the calendar year

This competition will be played on Saturday mornings and some Friday nights.

In the 12U competition the game shall consist of four quarters of 12 minutes each, with an interval of 2 minutes between the first/second and third/fourth quarters and an interval of 3 minutes at half time.

The Fair Play Policy is applicable to this age division.

Please Note: Boys are permitted to play in this age division.

### Section 2.4 - 14/Under Competition

14/Under – Eligible to participate if athlete is turning 13 or 14 in the calendar year

This competition will be played on Saturday mornings and some Friday nights.

The 14U competition game shall consist of four quarters of 12 minutes each, with an interval of 2 minutes between the first/second and third/fourth quarters and an interval of 3 minutes at half time.

The Fair Play Policy is applicable to this age division.

### Section 2.5 - 16/Under Competition

16/Under – Eligible to participate if athlete is turning 15 or 16 in the calendar year.

All preliminary rounds for this competition are played on Tuesday Afternoons.

The 16U competition game shall consist of four quarters of 15 minutes each, with an interval of 3 minutes between the first/second and third/fourth quarters and an interval of 5 minutes at half time.

### Section 2.6 – Senior Divisions

All preliminary rounds for all senior netball are played on a Tuesday night.

The Senior Competition games shall consist of four quarters of 15 minutes each, with an interval of 3 minutes between the first/second and third/fourth quarters and an interval of 5 minutes at half time.

## SECTION 3 - MATCH POINTS & RESULTS

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The official scorecard is the only true record of the match and should be checked at the end of the game and signed by the captains. Scorecards showing the results of the match, the names of the players, the umpires votes for Fairest & Best Players must be put in the 'lock box' at the shed or delivered to the Registrar at the completion of the game by the winning team captain.

Fairest & Best votes will be recorded as follows 3, 2, 1 – 3 points being the best and fairest.

In the preliminary rounds, points will be allocated by way of two (2) premiership points for a win, one (1) premiership point each for a draw and zero (0) premiership points for a loss.

Only matches in the final series will be played until a result is achieved.

In the event of teams gaining the same number of points at the end of the preliminary rounds, the respective placings shall be determined by ranking teams according to goal percentages.

## SECTION 4 - INTERCHANGE OF PLAYERS (BETWEEN DIVISIONS)

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No registered player shall play for a team in a lower grade or that of the same grade for which the player is registered. An application for permission for an incorrectly graded player to “Pass Down” to a lower team shall be lodged in writing to the BNA Committee in sufficient time for the BNA Committee to consider the application, prior to the commencement of the teams’ next match.

No player can play for more than one (1) club. Players cannot ‘fill in’ for any team outside of the club they are registered to in both the junior and senior divisions.

A club may play a player from a team in a lower grade to a team in a higher grade until said player has played **three (3) games** in that team in the higher grade (except where the Play Up Rule for juniors applies). Once they have played **three (3) games**, they shall automatically become a member of the team in the higher grade.

Any games the player may have played for the higher team under a “Casual Player Registration” before becoming registered with the relevant club, shall count toward the tally. When a club/team intends playing a player in a higher grade for the fifth time, the club/team shall notify the BNA Committee in writing which team the player will now be registered to.

A player is deemed to have played/participated in a game if their name is on the scorecard for that game and they have taken up a position on court anytime during that game.

A club which may be short of players for the BNA finals series, may bring up a fully registered player from a team in a lower grade of the same club if that player has met the player finals eligibility criteria (SECTION 5.1).

### Section 4.1 - Play Up Rule (Applies to 16 years and under players only)

The play up rule enables junior players to play in either a higher junior age group or senior game then return to their nominated team. This can occur in an unlimited number of games during the season. The player must be playing in their correct age group to play up. Junior players must be turning 15 in the calendar year or above to play in the senior division. We encourage these junior players to be present on grading night.

Any senior team wanting a junior player to play that is turning 14 in the calendar year or younger will have to obtain written permission from the BNA committee prior to the match. If the stated age restrictions or permissions are not adhered to then the player will be deemed an ineligible player – See SECTION 9 & 10.



## SECTION 5 - FINALS

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### Section 5.1 – Player finals eligibility

A player qualifies to play in BNA finals matches when said player has paid the full nominated registration fee, completed the online registration process, and played in three (3) fixtured matches for the same team on three separate dates during the specified netball season within the BNA competition.

### Section 5.2 – Club Finals Eligibility

A club and their subsequent members qualify to participant in BNA's finals when all current and outstanding affiliation invoices are paid. Failure to do so will result in all the club's players being deemed 'Ineligible Players.'

### Section 5.3 - Senior Division Finals

The top four teams in each division from the preliminary rounds will advance to the final series, consisting of semi-finals, preliminary final and grand final and shall be played as:

Semi-Final	<b>1 v 2 &amp; 3 v 4</b>
Preliminary Final	Loser of 1 v 2 plays winner of 3 v 4
Grand Final	Winner of semi-final 1 v 2 plays winner of preliminary final

### Section 5.4 - Junior Division Finals

The top four teams in the 12U, 14U & 16U from the preliminary rounds will advance to the final series, consisting of semi-finals and a grand final and shall be played as:

Semi Final	<b>1 V 4 &amp; 2 V 3</b>
Grand Final	The winners of the semi-finals will progress to the grand final

### Section 5.5 - Procedure for extra time when a winner is required – Finals only

There shall be a 4-minute interval at the end of full time.

Extra time of 2 X 7 minute halves for senior divisions shall be played – 16U and senior divisions.

Extra time of 2 X 5 minute halves for junior divisions shall be played – 12U & 14U.

Teams change ends at half time of extra time with a one (1) minute interval.

During both of these intervals, substitutions and or team changes are permitted.

Normal injury or illness procedures shall apply at extra time, however the two (2) halves are considered one (1) quarter.

In the event of a tie remaining at the end of extra time, a visual shall be used to indicate that play shall continue until 1 team has a two (2) goal advantage.

## SECTION 6 - UMPIRES

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The BNA has an Association Umpiring Development Team. This team is responsible for the education and development of umpires within the association as well as facilitating specific development squads for juniors and seniors to improve the level and number of BNA umpires. Some sessions will be compulsory for a minimum of two (2) team representatives to ensure the information is shared amongst all teams and members. Penalties will apply for non-attendance - See SECTION 10.

### Section 6.1 - Junior Competition

BNA is responsible for supplying umpires for all junior games, providing opportunities for the development of junior and senior umpires with mentors attending to assist and develop where needed.

### Section 6.2 - Senior Competition

Umpiring is an integral part of any netball season and is one of the responsibilities of every team and player. Each team will be responsible for supplying an umpire for their own games. Failure to provide an umpire affects YOUR teams' game and will result in a forfeit. A player and/or coach from your team can umpire your game but must remain in that role for the entire game. Swapping between roles (players / coach) and umpires is NOT permitted. This is to ensure that the 2 umpires for each game can carry out their duties effectively, are approachable at breaks and remain as a 'team' for the entirety of the game. They should not liaise with their team at any stage during the game.

### Section 6.3 - Responsibilities of Umpires

- Rostered umpires should arrive at least 5 minutes before the allocated match where possible.
- BNA will supply a game ball for each court. Warm-up / training balls are the responsibility of each team.
- Before the start of play, umpires are responsible for checking the court, surrounds and ball.
- Off court, the umpires shall inspect players for jewellery, adornments, the correct length of fingernails and uniforms. No taped fingernails or jewellery is permitted on any player.
- Umpires are to control the game and umpire according to the rules of netball.

- Umpires are to liaise with the scorer and timekeeper (if not on central timing) at the beginning and end of each playing time.
- At the completion of the game umpires should ensure that the scorecard is completed correctly, cast Fairest & Best votes and ensure the Captain of the winning team returns the scorecard to the scorecard box located on the table near the shed door.

If the nominated umpire is a non-player or non-member, they **MUST** be an affiliated member of Netball WA. Registration for umpires to affiliate with the BNA is available online at **NO COST**. If they are not affiliated at the time of umpiring a casual match fee of \$15.00 will apply.

#### SECTION 7 - SCORERS & TIMEKEEPERS

The first named team in the fixture shall provide the Official Scorer, whilst the second named team shall supply the Official Timekeeper. Both officials shall remain together and be seated at the official score bench located in between the courts and check scores and time keeping with each other, for the duration the game. If there are no scoring/timing officials at the bench, scores will not be recorded until a score person attends to the duty.

#### SECTION 8 - CAPTAINS/COACHES/TEAM MANAGERS

Before the start of each game the captains/coach or team manager must:

- Ensure all players are in correct uniform.
- Ensure any fill-in players have paid their casual player payment prior to taking the court. (Indicate if casual or registered on the scorecard)
- Ensure that all players are financial and are a registered member of their club. Any player that takes the court that isn't financial or registered is deemed an ineligible player - See SECTION 9 & 10 on page 10.
- Ensure all players taking the court are recorded on the scorecard **PRIOR** to the game starting. The pre-filling of scorecards is for convenience only. Any player that takes the court that is not recorded on the score card is deemed an ineligible player - See SECTION 9 & 10 on page 10.

#### SECTION 9 - INELIGIBLE PLAYERS

An 'ineligible player' is deemed as a player that has either broken the rules outlined in the 'Rules of Netball' revised 2020 version or the BNA By-Laws. Section 10 outlines the penalty.

## SECTION 10 – PENALTIES

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	<b>Penalty</b>
<b>Forfeiture</b>	<ul style="list-style-type: none"><li>• Two (2) points &amp; 10 goal to non-offending team and the loss of One (1) point &amp; 0 goals to the offending team.</li><li>• No fairest &amp; best votes to be awarded to either team if a forfeit occurs after the game has started.</li><li>• To save a forfeit and the loss of ladder points, if a team has less than 7 of their own registered players you are permitted to draw up a 16U player from any club</li></ul>
<b>Ineligible Players as per SECTION 9</b>	Immediate forfeit of game – two (2) points to opposing team (10 goals to non-offending team, 0 goals to offending team).
<b>Failure to attend team/club designated responsibilities (i.e. specific meetings, Coaching / umpiring clinics etc.)</b>	Loss of one (1) premiership point for non-attendance

## SECTION 11 - CANCELLATION, RESCHEDULING OR REPLAYS OF MATCHES

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### Section 11.1 - Inclement Weather

In the event of inclement weather, the BNA committee will decide whether games are to be cancelled and will decide when the games are to be re-scheduled. Should both teams wish to re-schedule at a different time to the decision made by the BNA committee, the captains of both teams shall be in agreeance. Both teams are then responsible to supply their own umpires and lodge the completed and signed scorecard with the BNA Committee within 48 hours of the completion of the match.

In the event of the captains disagreeing, the BNA Committee shall make the decision. If agreed not to play, a joint forfeit is awarded (See Forfeiture rulings below).

### Section 11.2 - Forfeiture

Any team forfeiting a match shall notify the opposing team contact where possible and the BNA committee ASAP.

The team shall show cause to BNA Officers for such forfeiture. This may warrant exclusion of this team from participating in the remainder of the BNA season in which this situation occurs.

In the event of joint forfeiture, no premiership points, goals or votes shall be awarded.

**NOTE:** Opposing teams can agree to jointly forfeit a match but cannot agree to declare a match not played as a drawn match.

In the event of forfeiture after commencement of a match, the goals scored shall be recorded. The team that forfeited will be deemed to have lost the match and premiership points awarded to the opposing team.

In the event of a forfeit, the non-offending team can qualify players upon submitting a team list to the Association Administrator within 48 hours after the scheduled games commencement.

In the event a team is late, the timer starts at the dedicated game time, five (5) minutes is taken for the team to take the court, if they are unable to take the court within the five (5) minutes, it is deemed a forfeit.

### **Section 11.3 - Rescheduled or Postponed Matches**

No team shall postpone matches with the intention of playing them at a later date without the written permission of the BNA Committee. Application for postponement, stating reasons and signed by the opposing team concerned, must be submitted to the BNA Committee for consideration.

If the time and date specified by the BNA Committee for the playing of the postponed match is not suitable, the team applying for the permit to re-schedule the match may be required to forfeit the match according to the merits of the case.

Should the match be re-scheduled, then the teams concerned shall each provide an umpire and the completed scorecard is to be lodged with the BNA Committee within 48 hours of the completion of the match.

### **Section 11.4 - Replayed Matches**

In all cases where a replay of any match is necessary, such replay shall be regarded as a new match and any players eligible to play in the teams concerned may be included, irrespective of whether or not such player was included in the team on the day on which the original match was played. Casual payment is still required for non-registered players and payment should accompany the scorecard submitted to the BNA Committee after the game.

## **SECTION 12 - CLUBS, TEAMS AND OFFICIALS UNIFORMS**

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Team uniforms shall be the same across all players. Each player shall wear the required player position bib in the team's nominated colours. Bibs are to be supplied by the team.

Appropriate shoes or boots must be worn. Shoes must be worn throughout the entire game by both players and umpires. All teams must be in full uniform prior to the third playing date unless the club has requested an extension in writing to the BNA Committee.

It is strongly recommended ALL clubs supply uniforms for the team.

### SECTION 13 - WITHDRAWN TEAMS

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A club/team shall only be considered disbanded when a written notice of withdrawal has been lodged with the BNA Committee. If notice of withdrawal is not received, then the rules of forfeiture shall apply until after the 2<sup>nd</sup> forfeit or until notification is received.

### SECTION 14 - COACHING & UMPIRING SESSIONS/CLINICS

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For the purpose of the development of coaches and umpires, the Association will conduct umpiring development sessions/clinics throughout the season. On demand we will also endeavour to provide coaching development where possible. It is a requirement that at least two (2) representatives from each team attend umpiring clinics. Penalties will apply for non-attendance - See SECTION 10.

### SECTION 15 - FUNDRAISING

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In order to keep fees to a minimum, the BNA will conduct fundraising throughout the season. As members of the Association, you are strongly encouraged to participate in selected fundraising events as implemented by the Fundraising Co-ordinator and BNA Committee. As per the BNA strategic plan we will endeavour to raise funds to support short- and long-term projects such as presentation nights and facility upgrades. This cannot be done without the support of our members.

Fundraising for the North West Championships will require participation from all members selected in these teams. This is the major event for the Association each year and benefits only those that attend.

### SECTION 16 - DRUGS AND ALCOHOL

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In order to provide a safe environment for all members, BNA has a zero tolerance for Drugs and alcohol. If a player or official in any capacity is suspected to be under the influence during play or officiating, they will be asked to leave the premises immediately and not return on that day. A formal warning will be issued by the BNA committee and any further breaches will be dealt with via our Complaints & Protests Policy.

### SECTION 17 - SMOKING

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BNA is committed to providing a 100% smokefree environment for all members and spectators. Please refrain from smoking within the courts and surrounding areas. The BRAC policy for smoking is that there will be NO SMOKING within the gated areas, or close to areas of activity.

### SECTION 18 - SPORT SAFETY AND INJURY PREVENTION

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BNA strongly encourages all participants to 'warm up' before they play to prevent injury.

Injuries sustained during a BNA sanctioned competition require an injury/incident form to be completed and submitted to the BNA Committee. The incident should also be recorded in the Incident Log book located at the shed.

For any insurance claims being made for an injury sustained, the financial affiliated individual player/coach/umpire should follow instructions on the form to proceed with the claim. BNA will be required to make a declaration so please ensure that the initial injury/incident report form has been completed and submitted to the BNA.

#### SECTION 19 - MISCONDUCT

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On court misconduct will be managed (where possible) by the umpire on duty for that game. If behaviour is deemed out of control, a BNA Committee Member will be sought out to attend to the situation and apply discipline if required. Where an incident/s is deemed major by the BNA Committee, it will be dealt with via our Complaints & Protests Policy found on our website [www.broomenetball.com.au](http://www.broomenetball.com.au)

#### SECTION 20 - PARTICIPATION OF THE PREGNANT ATHLETE

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Netball WA has prepared a Pregnant Athlete Policy which is available on the WA Netball website ([www.netballwa.com.au](http://www.netballwa.com.au)).

#### SECTION 21 - FIRST AID SUPPLIES

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BNA will supply the basic first aid supplies for the treatment of injuries sustained during play. However, the first aid supplies are not for the treatment of known injuries, so please supply your own strapping or bandaging for these pre-existing injuries.

#### SECTION 22 – COURT BOOKINGS – TEAM TRAINING SESSIONS

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If requested, teams can access 1 x 1-hour training session per week as the season starts and the team nomination fee has been paid. BNA will cover the cost of the court hire for these training sessions. If the team nomination has not been paid, then teams cannot access the privilege of court hire.

Please be aware that due to competition evenings and the use of the courts from other sporting groups, that access to the courts for team training is limited. Changes to training schedules should be communicated to the bookings officer at BRAC so the Association is not charged.

To make enquiries about a court booking for training contact BRAC directly on 9191 8720 or email [bracbookings@broome.wa.gov.au](mailto:bracbookings@broome.wa.gov.au) A booking form must be completed to secure your request. The Venue Request Booking Form is available on the Shire of Broome website.

#### SECTION 23 – COMMENTS IN PUBLIC FORUMS

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Any BNA member (including affiliated club members), found to participate in inappropriate comments, videos and/or other content in the media (including all forms of social media) in relation to BNA, committee, members and officials, shall expect action taken against them. The BNA committee shall decide upon the level of detriment of the alleged comments and shall offer the offending parties an opportunity to rescind such comments. If the BNA committee determines the comments worthwhile of a sanction, this shall be communicated

to the individuals involved. For further information on Cyber Bullying and Safety and online bullying please refer to the Netball Australia Member Protection Policy.

#### SECTION 24 - WORKING WITH CHILDREN CHECK

BNA requires all members that are working with children to obtain a Working with Children Check with exception to those who volunteer for their children's team. Some exemptions apply.

*\*\*PLEASE REFER TO THE WORKING WITH CHILDREN SCREENING UNIT FOR MORE INFORMATION*

[www.workingwithchildren.wa.gov.au](http://www.workingwithchildren.wa.gov.au)

The Working with Children Check (WWC Check) is a compulsory criminal check for many people who work with children under the age of 18 in WA. It is administered by the Working with Children Screening Unit (WWCSU), Department of Child Protection.

#### SECTION 25 – LIFE MEMBERSHIP

Life Membership is awarded to a BNA member who has provided exceptional service and commitment for at least 5 concurrent years.

For a person to be awarded life membership, a member of BNA has to nominate them in writing and will be voted on via our affiliated members at the next BNA AGM.

#### SECTION 26 – CLUB REPRESENTATIVE ON BNA COMMITTEE

It is a requirement that all affiliated clubs of BNA nominate a representative to act as a general committee member of the BNA Committee. This is to ensure that all clubs are represented and involved in the operations and management of BNA and that information is filtered back to their clubs in a timely manner. A proxy can be asked to attend on their behalf if they cannot attend to ensure that there is a club representative at every meeting.

#### SECTION 27 - CONTACT DETAILS, WEBSITES & POLICIES

**BNA contact phone:** 0499 330 024

**BNA email address:** [info@broomenetball.com.au](mailto:info@broomenetball.com.au)

**BNA website address:** [www.broomenetball.com.au](http://www.broomenetball.com.au)

**BNA Facebook:**



**Netball WA Inc.** <http://wa.netball.com.au/>

**Netball Australia** <http://netball.com.au/>

**Broome Netball Policy & Procedures can be found on our website.**

**Additional policies of interest are located on the Netball WA Inc and Netball Australia Websites.**