



*Broome Netball Association (Inc.)*

# *Competition Handbook*

*(Including Competition Rules and Policies)*

Adopted 16<sup>th</sup> March 2026

## MISSION STATEMENT

We are committed to fostering the growth and development of netball in the Shire of Broome.

1 <sup>st</sup> April 2025	Document Creation	Simone Eddington
16 <sup>th</sup> March 2026	Annual update to correct grammar & spelling, removal of the Mercy Rule, links inserted.	Lauren Johnston

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### **CONTACT LINKS**

References throughout document:

World Netball, Rules of Netball Current Edition

Broome Netball Association Inc – Constitution and Policies

Netball WA Website and Policies

Netball Australia

## **1. INTRODUCTION**

Established in 1977, BNA is continuing to grow as a successful Broome sporting organisation.

Our aim is to provide opportunities for the local community to play netball and advance their skill level in a friendly, inclusive, social environment.

This Competition Handbook is to be read in conjunction with the current [Broome Netball Association](#) (BNA) Constitution and the current edition of the [World Netball](#) Rules of Netball.

### **1.1 Objective**

BNA forms part of the Netball WA (NWA) Competition Framework and Pathway/s.

The outcomes are to:

- Deliver a representative pathway competition.
- Ensure the continued development of all participants- athletes, coaches, umpires, and officials.

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- Introduce new participants and divisions to the competition format; and
- Raise and enhance the profile of netball within the Shire of Broome.

### 1.2 Application and Scope

The BNA Competition Handbook establishes the rules and ways competitions will be administered by the Association. The World Netball, Rules of Netball current edition will apply to all BNA Competitions unless modified in this Handbook.

### 1.3 Order of Precedence

If there is any ambiguity, inconsistency, or conflict between the provisions of any documents comprising of BNA, then the documents take precedence in the order as set out below:

- Broome Netball Association– Constitution
- Broome Netball Association– Competition Handbook
- Broome Netball Association– Operating Policies and Procedures

## 2 DEFINITIONS AND ABBREVIATIONS

Name	Definition
ADO	Association Development Officer
Affiliated Club	Any group of teams or singular team which has met the requirements set out in the Constitution
Association	Broome Netball Association
AUDO	Association Umpire Development Officer
BNA	Broome Netball Association
BNA Competition	BNA Competition period beginning Round 1 finishing before any Final Series start.
BRAC	Broome Recreation & Aquatic Centre
CFV	Casual Fill-in Voucher, for a player already registered with Netball WA but not BNA
Clearance	Clearing of a member from one club to another after registration has occurred
Club/Clubs	Any Sports or Netball Club as outlined in the Constitution
Committee	As defined in the Broome Netball Association's Constitution
Competition	Any Broome Netball Association ran competitive program
Tribunal Panel	A panel appointed by BNA, led by the President, to administer the Broome Netball Association Tribunal procedure.
Deregistering - Player	The deregistering of player(s) from Clubs applies when a Club seeks to remove a player(s) from their listing of player registrations
Division	A graded section within a competition comprising teams of a similar standard or birth age range.
Office Holders	As per positions defined in the BNA Constitution
Financial	Having no outstanding debts
Fixtures	List of scheduled matches between teams for a division of a competition
Gender Identity	Defined in the Sex Discrimination Act 1984 (Commonwealth) (the Act) as the gender related identity, appearance or mannerisms or other gender related characteristics of a person (whether by way of medical intervention or not), with or without regard to the person's designated sex at birth.
Grading	The process used to allocate Club teams into divisions.

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Match	A game played between two teams on a scheduled fixture date of the competition.
Match Day	The day of a Match.
Match Day Official	A BNA representative (and/or the appointed ADO / AUDO) who is present on Match Day and may be able to assist with information pertaining to Matches being played and the Competition Rules, BNA Policy, and Safety.
NetSetGo (NSG)	Netball Australia's junior entry netball program.
Non-binary	The umbrella term for gender that sits within, outside of, across or between the spectrum of the male and female binary.
NWA	Netball WA
NWC	North West Championships, is a regional championship of the North West Associations hosted annually.
Player	A person who is a financial club member and who qualifies to play in a BNA competition or has a SGV or CVF to play in a BNA fixtured match.
Points	A scoring system applied for teams winning or drawing matches. The total points gained during a BNA Competition shall determine a team's relative position on a fixture ladder.
Registered Person	A person who has completed the registration form in the format prescribed by BNA and paid the applicable fees for the current year and is a member with a BNA Club and Netball WA.
Round	All matches playing in a division on a particular day/week, defined by a number.
SGV	Single Game Voucher, monetary fee amount determined by BNA.
Transfer	The moving of a player's data and sometimes registration fee from one club to another within the online membership database system used by BNA.
WWCC	Working with Children Check

### 3 BNA SOCIALS & CONTACTS

Platform	Link
Facebook	@Broomenetball
Website	<a href="http://www.broomenetball.com.au">www.broomenetball.com.au</a>
Instagram	Broome Netball Association

Enquiry	Contact
General	<a href="mailto:info@broomenetball.com.au">info@broomenetball.com.au</a>
Membership	Club contacts, available at <a href="http://www.broomenetball.com.au">www.broomenetball.com.au</a>
President	<a href="mailto:president@broomenetball.com.au">president@broomenetball.com.au</a>
Development	<a href="mailto:development@broomenetball.com.au">development@broomenetball.com.au</a>

### 4 MEMBERSHIP

Membership of the Broome Netball Association may consist of:

- Affiliated Clubs – an affiliated club as defined in our constitution.
- Individual – individuals that are members of an affiliated club and may be playing or non-playing members.

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- Community Officials – include non-playing umpires and other officials as defined in the Constitution, which are not a member of any affiliated club or team.
- Life Members

Members, inclusive of all those listed above:

- Must complete any registration form(s) and other forms as requested by the date stipulated.
- Pay affiliation fees as per Individual Membership and NetSetGo Fee structure.
- Agree to abide by the Constitution and this Competition Handbook.
- Refer matters to their affiliated club for advice and decision as required following the grievance procedure set out in the BNA Grievance policy.
- Participate in BNA competitions.
- May attend programs or workshops conducted by BNA.
- Submit to the Committee, by a date stipulated, proposed alterations to BNA's Constitution or Competition Handbook.

### 4.1 [Fees](#) and Requirements

#### Team Nominations

- Each Club may nominate a maximum of two (2) teams per division in any given BNA Competition (Senior or Junior). Where two grades are combined into an Open Division, clubs may nominate up to four teams across the combined division.
- As part of the nomination process, clubs are required to provide two contacts as representatives of their respective Club, one of which is preferable the Club President. These contacts are responsible to pass on all association information & correspondence, invoices, etc. to their members.
- Teams not financial prior to the commencement of the BNA Competition start will incur penalties.
- Team Nomination Fees for Senior Teams are non-refundable.

*Clubs may have up to 15 registered players allocated to an individual Team, but no more than 12 registered players on the Game Day Scorecard.*

- Clubs are responsible to ensure their members are familiar with the BNA Constitution, BNA Competition Handbook, and all [Policies & Procedures](#).

#### Uniforms

Team uniforms: - are to be the same for all registered players on court within a team. Playing position bibs are supplied by the Club/Team and must be consistent for all seven (7) court positions, this includes rolling substitution bibs. All must be at least 150 mm high, clearly visible, and worn above the waist on both the front and back of the Uniform.

Junior players are exempt from the "team uniform" rule when playing in a higher division within the Junior Competition; however, the correct positional playing bibs must be worn while on court for that team. Players wishing to play in a higher division within the Senior Competition must wear the team uniform of the team on court, including positional playing bibs. Please refer to Section 13 [Club Culture.docx](#)

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It is up to Club/Team discretion and with agreement with BNA the colour, design, and supply of team uniforms. Prior to the commencement of the BNA Competition. For new uniform designs, please submit to BNA for approval.

### Captain's Tags

Easy-to-use tags will be supplied in the Game Day Box for teams as an easy solution to abide by the current edition of the World Netball Rules where your on-court captain must wear noticeable identification. World Netball's official rule book states: *'The on-court captain must wear identification as specified by the event organiser (for example captain tag on their playing uniform)'*

We encourage Junior teams to rotate captains each week so they can experience the responsibilities and understand the rules of the role.

### 4.2 Player Registrations

Clubs/Teams and individuals shall pay necessary fees as and when stipulated by BNA. Participation will not be permitted in competition games until all owed monies are paid. Affiliation requests may be declined or revoked for those who have outstanding debts to other Clubs, BNA, other Associations, and/or Netball WA. It is imperative financial commitments are met in a timely manner to ensure smooth and uninterrupted participation in netball activities.

All Clubs, Teams, Players, Coaches, Team Managers, Umpires, Officials and Volunteers must register with PlayHQ. This includes parents/guardians and carers who will be present at the Courts. Please see current WWCC guidelines.

### BNA [Fees](#) & Penalties

A player's registration fees for the BNA Competition are comprised of the following:

- Netball Australia Administration and Service Fees— set by Netball Australia (NA)
- Netball WA Member Fee— set by Netball Western Australia (NWA)
- BNA Fee—set by BNA.
- Club/Team Fee— set by individual Clubs.

#### ***Additional Information:***

*In relation to the BNA Competition, **after the 1st of July**, the BNA portion of the fees will be reduced by 50% for any new registrations. New individual registrations are considered players who have not played any games with our BNA Competition prior to 1st July (this excludes any games they have played using Single Game Vouchers-SGV).*

### Single Game Voucher (SGV)

Purchasing a SGV allows unregistered players to fill in for a team for a Single Game on match days and meet their financial & insurance responsibilities. A maximum of three (3) SGVs can be used per player, per BNA Competition, before full registration is required. A player must register to a Club for the remainder of the BNA Competition if they wish to take to the court for their 4<sup>th</sup> game of the BNA Competition.

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SGV's cannot be used in Finals Series.

The players name must appear on the Scorecard and Rolling Substitution Card with "SGV" noted next to it, prior to the commencement of the game, to be deemed an eligible player.

A non-registered player must complete and purchase an SGV registration online prior to taking the court for each game they intend to play.

The previously paid SGV fees will not be credited towards the players' registration fee to their Club, BNA, NWA, or NA. SGV's are not refundable and can only be used for a single game on or after the day of purchase.

### Casual Fill-in Voucher (CFV)

A player that is registered for the current playing season with another Western Australian Netball Association, (that is not BNA) must complete a CFV registration form to play a game within the BNA Competition.

The players name must appear on the Scorecard with "CFV" prior the commencement of that game(s) to be deemed an eligible player. This process must be followed for each game they wish to play.

The non-registered player must complete a CFV registration form online and complete the payment process. This process must be followed for each game they wish to play.

The players name must appear on the Scorecard with "CFV" noted prior to the commencement of the game, to be deemed an eligible player.

### 4.3 Refunds

- Requests for refund of fees (de-registration) shall be made using the Refund Request For *link*.
- The BNA closing date for refunding of fees of Individual Members taking part in the BNA Competition is the 25<sup>th</sup> of April each Calendar year. After this date, no monetary refunds will be offered.
- Registrations cannot be transferred to another person.
- Players must contact their Clubs directly to discuss refund of individual Club fees.

### 4.4 Transfers

Transferring between clubs are allowed before June 30 of that year. Transfer requests can be made by contacting BNA by emailing [info@broomenetball.com.au](mailto:info@broomenetball.com.au). It is at the club's discretion that financial reimbursement is made or denied and is not the responsibility of BNA. The BNA, Netball WA and Netball Australia fee component is non-refundable.

If a member ceases to play due to injury or illness early in the BNA Competition, a one-off application may be made for a refund of fees to [info@broomenetball.com.au](mailto:info@broomenetball.com.au). BNA will consider all applications and decide on the outcome at the next scheduled BNA Committee meeting and communicate and outcome to the applicant.

### 4.5 Gender Diverse Membership

BNA commits to the inclusion of gender diverse players in line with Netball WA's Transgender and Gender Diversity Position Statement. Please refer to [Policies & Procedures - Netball WA](#)

### 4.6 Life Membership

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A Life Membership may be conferred on any person at an Annual General Meeting subject to the following:

- The nominator must be a current affiliated member or Life Member of BNA
- The criteria for selection as a Life Member is that the person shall have given outstanding and significant service to BNA, in accordance with the Life Membership criteria defined in the table found in [FORMS.docx](#)

An application for Life Membership must be submitted in writing to the BNA Secretary, outlining the significant contribution made by the nominee to BNA and demonstrating how they meet the Life Membership criteria. Nominations must be received at least 21 days prior to the next AGM.

All applications for Life Membership will be reviewed against the established criteria. The nominator will be notified in writing of the outcome. BNA will then consider and vote on the application, and successful recipients will be formally announced at the AGM.

## 5 COMPETITION STRUCTURES

### 5.1 BNA Competition

The BNA Competition dates and fixtures, once approved, are published to PlayHQ. and can be found in [Competition Structure, Days and Times.docx](#) and can vary due to court availability. BNA allow Rolling Substitution from the ages of 11 & Under Division and upward.

#### 5.1.1 Junior Competition

**Boys/Males are permitted to participate in the BNA 10&U (GO) Fixture, 11&U, and 12&U Division.**

Within the Junior BNA Competition, boys are encouraged to be evenly distributed across club teams and playing areas, ensuring that the Junior Fair Play Policy is upheld.

Clubs are encouraged to manage boy registrations in a way that promotes balanced participation, fair competition, and positive playing experiences for all participants.

**10U (GO) Fixtures** shall adhere to modified rules to allow for the differences in physical capabilities of young children. These changes make it far more practical for children to participate.

This division does not publish scores or assign points for wins, losses, or draws. Instead, it emphasises participation, focusing on development and enjoyment.

### 5.2 NetSetGo (GO is our 10&U Fixture)

NetSetGo is Australia's leading grassroots netball program, designed for children aged 5-10 to experience the joy of netball in a fun, safe, and welcoming community. NetSetGo's aim is to develop confident, and active kids who will grow a lifelong love of team sport, all while building essential skills.

This program is conducted during the school calendar year. For more information about these programs, please contact BNA at [info@broomenetball.com.au](mailto:info@broomenetball.com.au) or keep an eye on our socials for upcoming programs and event dates.

### 5.3 Match Duration

*Competition matches will be timed by the bench official. A breakdown of each age group can be found in [Competition Days and Times.docx](#)*

A team shall be required to take the court when requested to do so by the Umpires at the start of the scheduled match and at intervals. Failure to do so shall be considered:

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- Deliberately delaying play– refer to World Netball “Rules of Netball” (Rule 19- Foul Play.)
- In extreme circumstances a forfeit.

In the event of a significant injury where an athlete cannot be moved (i.e., unconscious, suspected spinal, etc) the BNA Match Official and BRAC is to be notified immediately and where possible the match will be moved to a different court or rescheduled.

### 6 MATCHBALLS

- Size 4 netballs are to be used for 10U & NetSetGo.
- Size 5 netballs are to be used for all other BNA Competitions.
- BNA will provide match balls for the BNA Competition. (Please refrain from using these balls for team warm-ups).

### 7 COMPETITION POINTS AND LADDERS

In all Divisions (excluding 10/U GO), points will be allocated accordingly:

- 2 points for a win.
- 1 point for a draw.
- 0 points for a loss.
- 0 points for a bye.

The competition ladder will be based on weekly results with teams ranked based on:

- Points gained.
- Percentage achieved (total goals scored divided by total goals scored against multiplied by 100).
- Percentage will be calculated to the 4th decimal place to determine ranking.

### ELECTRONIC SCORING

Where available Electronic Scoring will be used for all games.

Information on [Electronic Scoring – Netball Australia Support](#) can be found here.

The official scorecard and rolling substitution form is the only true record of the match and both should be checked at the end of the game and signed by the captain of each team and both umpires to be true and correct.

Scorecards and Rolling Substitution Forms must remain in the match folder in the court box at the completion of the game. Best & Fairest votes of 3,2,1 will be recorded as per [Finals and Competition Awards.docx](#)

Only matches in the final series will continue to be played until a definitive result is achieved.

In the event of teams gaining the same number of points at the end of the preliminary rounds, the respective placings shall be determined by ranking teams according to goal percentages.

### 8 FIXTURES

Clubs are required to inform BNA of any fixture requests or changes 14 days prior to the match where possible.

- While requests will be taken into consideration and accommodated where feasible, it is important for Clubs to recognise it is not reasonable to assume every request can be fulfilled. Expectations should be managed accordingly.
- The Committee will make the final decision as to the scheduling of the fixtures and these shall be played as advised.

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- The full fixtures for all divisions and age groups in the Competition shall be published on PlayHQ.
- Fixtures will be appropriately adjusted at the discretion of BNA should the need arise. Clubs will be notified as soon as possible.
- Communication may be via email or a notification through the “NetballHQ” app. Please ensure your members have downloaded or have access to all information asap.

### 9 UMPIRES

*Each year, BNA aims to **set up** an Association Umpire Development Team. This team **handles** the education and development of umpires within the association, as well as facilitating dedicated junior and senior development squads to strengthen the quality and increase the number of BNA umpires.*

*While the formation of this team is subject to available resources and personnel, BNA will make every reasonable effort to support and deliver umpire development initiatives annually. Some sessions will require compulsory attendance for team representatives to ensure the information is shared amongst all teams and members accurately. [See Sanctions, Forfeits & Penalties.docx](#)*

The roles and responsibilities of Umpires on match day are outlined in the World Netball Rules of Netball current Edition. These shall apply to all BNA matches in conjunction with this Competition Handbook and as required by BNA.

#### 9.1 Junior Competition Umpires

BNA /AUDO will be responsible for allocating umpires for all Junior games, providing opportunities for the development of Junior and Senior umpires. Opportunities for umpires to be supported and mentored by senior umpires will be open for all umpires. The umpiring of Junior matches during the BNA Competition forms part of our Umpire Development Program and should be treated as an environment for learning and the fostering of Umpire enjoyment. For further information, refer to NWA website.

BNA supplies Umpires for our Junior Competition. Payments to umpires are decided annually and are at the discretion of BNA, please see table. Umpire payments acknowledge umpires experience and badge level.

#### 9.2 Senior Competition Umpires

Clubs/Teams are responsible for supplying an Umpire for their own senior matches. BNA will collaborate with Clubs/Teams to contact and secure umpires ready for the commencement of the competition. There is no BNA Senior Umpire roster. Clubs must ensure that an Umpire is at the courts for their team 15 minutes prior to the scheduled start time and that their team Umpire has the required ability to fulfill the Responsibilities of an Umpire and adhere to the Official Code of Conduct. It is an expectation that Clubs develop umpires for Senior teams.

BNA supplies an Umpire Development Program so clubs can upskill sufficient umpires for their teams' requirements. Contact [info@broomenetball.com.au](mailto:info@broomenetball.com.au) Attn: AUDO for more information and to sign up for our Umpire Development Program.

## Green Wrist Bands

The Green Band initiative is part of BNA's ongoing commitment to creating a safe, supportive, and respectful environment for all members of our netball community, especially our young umpires. The program empowers umpires under the age of 18, by providing them with green bands to enhance visibility and promote empathy and respect from players, coaches, and spectators.

The Green Band initiative is a safety program in netball—where umpires under 18 years old wear green wristbands whilst umpiring. It acts as a visual reminder to players, coaches, and spectators to foster a supportive, respectful environment, reducing negative sideline behaviour toward young officials. If its Green, I am under 18!

### 9.3 Umpire [Fee Structure](#)

All Umpires participating in a BNA competition must be registered as an Official with their Club in PlayHQ or with BNA where the Umpire does not have an association with a Club. BNA strongly encourages Teams/Clubs to make umpire payments in line with BNA Umpire payment guidelines and recommendations, which acknowledges umpires experience and badge level. Paying higher than recommended rates for less experienced umpires reduces incentive to further develop individual umpiring skills.

BNA, at the discretion of the AUDO, can supply a Mentor suitable for the assistance in mentoring and developing upcoming Umpires. The AUDO is responsible for approving those capable of taking on Mentor responsibilities.

### 9.4 Responsibilities of an Umpire

- Rostered umpires should arrive at least 15 minutes before the allocated match where possible.
- The match ball, scorecard, rolling sub marker, timer and other are supplied in the black court box.
- Off court, the umpires shall inspect players for jewellery, adornments, the correct length of fingernails and uniforms. No taped fingernails or jewellery is permitted on any player.
- Umpires are to officiate the game and umpire according to the rules of netball and the BNA Code of Conduct.
- Umpires are to consult with the scorer and timekeeper at the beginning and end of each playing time.

All umpires officiating during BNA and NWA facilitated competitions must be registered to one of BNA's affiliated clubs or to BNA directly. For non-playing umpires this registration is FREE. Please contact your Club or [info@broomenetball.com.au](mailto:info@broomenetball.com.au) to register prior to taking to the court and Umpiring.

### 9.5 Finals

The Association Umpire Development Officer (AUDO) and BNA will allocate Umpires for all finals games. Umpires are allocated to finals games based on umpire performance and consideration of the teams playing. Badged Umpires will be given preference over non-badged Umpires. When necessary, badged umpires from other North West Associations may be invited to umpire to ensure fairness if appropriate BNA Umpires are not available.

## 10 SCORERS AND TIMERS

- The first named team in the fixture shall provide the Official Scorer and if scheduled for the final match of the day return the black match box to the BNA shed (contents are listed in the lid).
- The second named team shall supply the Official Timekeeper.

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- Both officials shall remain together and be seated at the official score bench located in between the courts and check scores and time keeping with each other for the duration the game.
- Game/s will not commence or go ahead until each team supplies their duty official. Forfeit/s may be applied. Clubs should support their teams to ensure they have dedicated support people to score and time at their matches. If Clubs/Teams do not provide a Scorer or Umpire for the game a Forfeit will apply. Please note you cannot swap Umpires after the game has commenced.

## 11 SCORECARDS

Where hard copy scorecards are used:

- Scorecards can be collected from the match box at each court.
- Scorecard folders include rolling substitution cards, on the reverse will be the Best & Fairest votes for EACH umpire to complete at the conclusion of the GAME.
- Scorecards will be printed with all the game information including the first & surnames of the players registered to play in that team. Teams must confirm and rectify any errors or omissions.
- If more than 12 people are listed on the Game Day scorecard the 13<sup>th</sup> player onward will be deemed an ineligible player.
- **Teams should check players are accurately listed prior to the game commencing. Player names cannot be added to a scorecard once the game has commenced.**
- **Failure to follow above will result in the player being identified as ineligible player and a forfeiture will be awarded.**
- Any player not appearing may have their name manually entered to the scorecard with reason for manual entry clearly noted, i.e. Single Game Voucher (SGV), Casual Fill-in Voucher (CFV), Playing Up (P/U and division playing up from), New Registration (NR) next to their name. NOTE: Adding NR against a Player's name does not replace the requirement for the club to allocate this player to a team in PlayHQ.
- Each team is responsible for completing the scorecard details in full for their team, including player positions for each quarter. To have played a competition match, the player must be recorded on the scoresheet for that match as having taken the court (position recorded next to their name for a minimum of one quarter) Rolling substitutions must be recorded on the card provided.
- Scorers and Umpires are required to track player warnings, suspensions, and ordering offs during the game by recording this information on the back of the scorecard. Game Management Actions (18.6)
- Scorers are also required to record any injury sustained which caused a player to leave the court. A brief description is required (e.g. Player X injured left ankle during 1st quarter).
- No protests will be entered into regarding scoring. It is the responsibility of the two Clubs to ensure their Scorer and Timer sit together at the official bench in the centre sideline of the court, checking each other to ensure the game result is accurately recorded.
- Scorecards must be signed by both Captains and Umpires as true and correct.
- Querying the published result of a match must be done by email to [info@broomenetball.com.au](mailto:info@broomenetball.com.au) before the following round.

## 12 COACHES and TEAM MANAGERS

Information regarding Coaching and the Coaching Qualification can be found here [COACH - Netball WA](#)

Information regarding Bench Official can be found here [UMPIRE & BENCH OFFICIAL - Netball WA](#)

Information for Volunteers can be found here [VOLUNTEER - Netball WA](#)

All courses can be found here [Netball Learning Centre](#)

## Netball eLearning

Coaches are encouraged to gain accreditation to ensure the proper coaching of netball skills especially at grass roots level. BNA subsidises coach accreditation fees.

### 12.1 Coaching and Umpiring sessions

BNA provide opportunities for skill development in the areas of Coaching and Umpiring through our NSG, Go (10U) Fixture and Junior Development Program including our Junior Development Camp held before the commencement of the BNA Competition each year. Opportunities for Coaches and Umpires to advance through the NWA pathway are available through the Junior Development Program.

*Information about these programs is available on our socials and occasionally uploaded to our website. If you have any questions, please contact [info@broomenetball.com.au](mailto:info@broomenetball.com.au) Attn: ADO, AUDO.*

### 12.2 Coaches & Captains, Pre Season Meeting

Prior to the start of the competition, BNA will hold meetings to provide key information to all team representatives. Senior teams are required to provide a representative (captain) when requested to attend. Junior teams are required to have a Coach, or if their Coach is unavailable, a team manager/representative when requested to attend. These meetings may include information on rule updates and changes, policies and their requirements, or any other pertinent information that BNA are required to inform teams of.

When required, all teams must be represented, and Club Representatives must also attend, listen, and disseminate to their members important updates/information about the commencement of the fixture.

## 13 PLAYER DIVISION RULES

- Rolling subs are allowed as per World rules of netball.
- No registered player shall play in a team in a lower division of which the player is registered too. An application for permission for an incorrectly graded player to “Pass Down” to a lower division team shall be lodged in writing to BNA in sufficient time for the Committee to witness the requested player play and then consider the application, prior to commencement of the teams’ next match.

*If clubs have an opportunity to play a player from their own club, they must do so before asking a player from a different club. Please refer to [Club Culture.docx](#)*

- Clubs may play senior players from within their club, up divisions (but not across) for a combined maximum of 3 games. At the commencement of the 4th game, that player becomes a permanent player in the division higher and may not play down for the remainder of the BNA competition.
- Any games the player may have played for the higher team under a “SGV” or “CFV” before becoming registered with the relevant club will be counted.
- A Senior Team which may be short of players may play up Junior players from the 16/U Divisions, ensuring they adhere to the Club Culture Policy.

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- During the Finals Series, clubs may bring up a fully registered player from another division of the same club in a lower grade, or an eligible 16/U Junior player (if said player has played for the same Senior Team three times during the BNA Competition).
- Single games played on SGV's are seen to be qualifying matches.

A players record of participation in any match is recorded on the official scorecard. BNA and the Administrator will use this record to comply to this rule. If a breach of this rule or the Club Culture Policy has occurred Clubs will be notified, and penalties may apply.

Clubs will make their members/teams aware of these rules and support their teams to manage player movements accordingly.

### 13.1 Eligibility Rule for Junior Players - Play Up Rule

- Junior players registered in the BNA Competition who wish to play in a Higher Division must **participate in their correct age division, as determined by their year of birth, for the entire season without exception**. Skipping age groups or “jumping years” is not allowed.
- The number of times a Junior Player takes the court in a Higher Division is **not restricted**.
- If a Junior Player qualifies for the Final Series in their own Age Divisions, they qualify for the Higher Division/s for the Junior Competition only.
- Junior players aged 14/U that show exceptional talent and/or physical competency may apply in writing to BNA/Association Development Officer (ADO) to request to be identified as such, prior to requesting to ‘play up’ in the Senior Competition. This request must have the support of the players parent/guardian. Screening of junior players and their skill and physical competencies aligns with our policies and supports junior player protection and development.
- The aim of the “Junior Play Up Rule” is to strengthen each age division with all eligible players participating. This rule also puts the development and well-being of our junior players above all, including, adhering to the Club Culture Policy.
- When a current registered BNA Junior Member is asked to play in a higher division, they must have their name on the scorecard with PU (Playing Up) noted before the game commences including adhering to the Club Culture policy to be deemed an “eligible player” for that game.
- Clubs are responsible for adhering to the *BNA Junior Fair Play policy & Club Culture Policy*. It is recommended that Clubs hold Coaches, Officials and Managers responsible and familiarise themselves with the application of these policies ensuring junior players participation and wellbeing is being considered and always prioritised.

## 14 INELIGIBLE PLAYERS

An ‘ineligible player’ is deemed as a player that has either broken the rules outlined in the current World Netball Rules or this BNA Competition Handbook. The penalty applied can be found in [Sanctions](#).

## 15 FINALS

### 15.1 Qualifying Criteria

A person qualifies to play in BNA finals' matches when said player has registered/financial and played in 3 fixtured matches for the same team on three separate dates during the current BNA Competition. This includes single games using SGV's. Junior Policy refer 13.1

### 15.2 Junior and Senior Finals

Finals fixture will be released after the final round of the regular BNA Competition; the number of finals will be dependent on the number of teams and will be decided by BNA.

Finals shall be played on the day, date and time specified in Finals fixtures.

### 15.3 Finals – Extra Time

- In the event the score is equal at full time, a 4-minute break shall commence at the final whistle or as instructed by the match officials.
- Extra time will commence after the break and will be made up of the following:  
Senior – 2 x 7min periods  
Junior – 2 x 5 min periods  
*(all breaks are 2 mins between periods)*
- Teams will change ends at the end of the first period.
- Rolling subs are allowed as per [Rules of Netball - netball.com.au](http://netball.com.au).
- Medical time is as per rules of netball in the event of a tie remaining at the end of extra time, a visual shall be used to indicate that play shall continue until 1 team has a two (2) goal advantage.

### 15.4 Finals and Competition Awards.

For more detailed information see [Finals and Competition Awards.docx](#)

## 16 CANCELLATIONS, RESCHEDULING AND/OR REPLAYING OF MATCHES

### 16.1 Weather

- In the event of adverse weather conditions, the BNA Match Official will decide whether games are to be postponed and re-scheduled. If both teams agree to play at a different time than that scheduled by BNA and a venue and Officials are available, the match may go ahead at the agreed time.
- All match rules, scorecard requirements and Officiating shall remain as per the original scheduled match.
- In the event both teams do not agree on a different time then the Committees scheduled time will be final.
- If both teams agree to cancel and therefore not play the original scheduled match at a different time, then a joint forfeit shall be determined and a draw awarded unless all matches are cancelled.

## 17 FORFEITS

**NOTE:** Teams can agree to jointly forfeit a match but cannot agree to declare a joint forfeited match a drawn match. For a full list of Forfeits and the related Penalties please see [Sanctions, Forfeits & Penalties.docx](#)

## 18 REPLAYING MATCHES

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In all cases that a match needs to be replayed, it will be regarded as a new match and any players eligible to play in the teams concerned may be included, irrespective of whether such player was included in the team on the day on which the original match was played. SGVs or CFVs are still required for non-registered players and payment should accompany the scorecard submitted. Playing a non-registered player without payment will result in a forfeit for that team.

### 19 TEAM WITHDRAWAL

- Any Club or team who wishes to withdraw from the competition must do so in writing to BNA at [info@broomenetball.com.au](mailto:info@broomenetball.com.au), advising the team's name, division, and date the withdrawal is to take effect.
- Players from the withdrawn team may transfer to another Club if they do not owe money to either BNA and/or the withdrawn team/club– the Player Transfer process shall apply.
- Should an unfinancial Club disband at the conclusion of the BNA Competition, any member of that Club registering with another Club shall be required to pay their portion of that debt before further registration will be accepted.
- When a team withdraws from any division after the commencement of the BNA Competition. BNA shall use their discretion to ensure an even number of games played remains amongst the remaining teams in the relevant division. Ladder adjustments may be made to ensure a fair reflection of points for all remaining teams within this division.
- If withdrawal of a team results in a division having less than 4 teams, a Grading Panel will convene to determine if re-grading is necessary.
- Team nomination fees are non-refundable once that team has played 2 matches.

### 20 FUNDRAISING & SPONSORSHIP

- Clubs must apply to the BNA to undertake fundraising activities on match days.
- Club's must not display any Sponsor logos if these Sponsors conflict with either BNA or Netball WA sponsors.

### 21 FACILITIES

Court bookings for training and club needs are to be booked and paid for through BRAC on the Shire of Broome Website. Go to Venue booking request and follow the prompts.

### 22 MEDIA

#### 22.1 Media Consent

Upon registering with BNA, it is assumed when the registered party grants permission for BNA to use their photograph/s in publications, it is for both print and digital forms, including on/in association websites, newsletters, emails, social media posts, videos, brochures, and advertisements, unless otherwise indicated through their PlayHQ registration.

Media denials made via PlayHQ registration will be noted at the start of the BNA Competition. A red dot will be placed on the scorecard of games in which a Player who has denied media consent will be playing. Media denial also includes live streaming to social media. Should a team/player wish to change their consent for photography/videoing, written notification must be sent from the Club Representative and to BNA on [info@broomenetball.com.au](mailto:info@broomenetball.com.au) as soon as possible.

## 22.2 Photography and Videography

Broome Netball Association has a responsibility to manage the photography and videography of members as part of the Association's risk management of the BNA competition. Broome Netball Association abides by Netball WA's Photography and Videography Policy.

Photography and videography should only be required by members at BNA related events for the purposes of:

- Participant and family personal use
- Development
- Club/Association promotion and publicity

Members shall not take photography or videography that is the nature of:

- Indecent
- Defamatory
- Used to cyberbully
- Being used as voyeurism
- Protected by a court order
- Provocative or sexual in nature

Members found to be in breach of the rule may face disciplinary action. It is imperative all members adhere to these guidelines to ensure a safe and respectful environment for everyone involved in Broome Netball Association activities.

## 22.3 Social Media Behaviour

Any BNA member (including affiliated club members), found to participate in inappropriate comments, videos, and/or other content in the media (including all forms of social media) in relation to BNA, committee, members and officials, shall expect action taken against them.

BNA shall decide upon the level of harm the alleged comments caused and shall offer the offending person or persons the opportunity to rescind such comments. If a complaint is made to BNA, the procedure for Complaints will be followed and can be found in [Policies & Procedures.docx](#)

For further information on Cyberbullying and Safety and online bullying please refer to the Netball Australia Member Protection Policy found here [Policies & Procedures - Netball WA](#)

## 23 REPRESENTATIVE TEAMS

Each year, BNA runs its Junior Development Program, beginning with open squad training and a Development Camp where representative teams are selected. The program supports player, coach, and umpire development through accredited training, mentoring and pathway opportunities, with teams training until Association Championships in June. All participants must be registered BNA members. For more detailed info see [Representative Teams.docx](#)

## 24 ALCOHOL & ILLEGAL SUBSTANCES

BNA is committed to conducting netball and social events and activities in a manner that encourages responsible service and consumption of alcohol.

- No player may take the court whilst under the influence of alcohol or any illegal substance.

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- Players, Spectators or Officials suspected of acting under the influence of alcohol or illegal drugs will be asked to leave the playing area and surrounds.
- If a member suspects someone to be under the influence of alcohol or drugs within the venue, they are to advise the BNA Match Day Official and/or BRAC venue Managers/staff.

### 25 APPREHENDED VIOLENCE ORDERS (AVOs), VIOLENT RESTRAINING ORDER (VROS) OR OTHER AS DETERMINED BY THE COURT

Clubs/Teams are reminded that if such an order is in place, it is the responsibility of the involved parties to promptly remove themselves from any potential situations. BNA does not assume liability for any breaches. Individuals concerned are encouraged to promptly contact the relevant authorities when necessary.

### 26 SMOKE FREE VENUE

BNA playing areas are entirely 'Smoke Free Venues.' Smoking is not permitted at any time under any circumstances within the grounds or within 10 metres of the entry gates. A person observed smoking within playing areas will be notified of the Smoke Free status of the venue by a BNA Representative. The BNA Representative will ask them to immediately refrain from smoking and/or direct them to one of the designated smoking areas outside the grounds. BNA will not receive money, other benefits or have arrangements with the tobacco industry.

### 27 HEALTH & WELLBEING—NETBALL WA POLICIES

Please refer to the following Netball Australia policies. Through its affiliation with Netball WA, BNA is bound by the policies of Netball Australia and may refer to them where a situation is not adequately covered by an existing BNA policy. <https://wa.netball.com.au/member-protection>

Injuries sustained during a BNA sanctioned competition require an injury/incident form to be completed and submitted to BNA. Forms can be obtained from the BNA Match Day Official or found on the BNA Website. The incident should also be recorded on the official scoresheet for BNA to refer to.

For any insurance claims being made for an injury sustained, the financial affiliated individual player/coach/umpire should follow instructions on the form to proceed with the claim. BNA will be required to make a declaration so please ensure that the initial injury/incident report form has been completed and submitted to BNA.

#### 27.1 Member Protection Policy

Through its affiliation with Netball Australia, BNA and its Affiliated Clubs are bound by the policies of Netball Australia and may refer to them where a situation is not adequately covered by an existing BNA policy.

BNA Teams/Clubs should refer to Netball Australia Policies if addressing issues such as:

- Child Protection
- Taking images of children
- Anti-Discrimination, Bullying, Sexual Harassment and Victimization
- Sexual Relationships
- Pregnancy
- Gender Identity
- Cyberbullying and Safety

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- Inclusion
- Social Networking websites.

### 27.2 Concussion

Netball WA's Concussion Management Policy sets out the guidelines, procedures, information, and other resources that can be used by participants, coaches, support staff, and parents responding to participants who have received a concussion. Information is provided at the venue for match day procedures if required also. If an incident of suspected concussion occurs, procedures must be followed to determine the well-being of the participant. BNA Match Day officials are present to support Officials, Players, and Coaches during suspected incidents of concussion.

BNA will request a 'clearance' from a medical practitioner when a player is ready to return to the competition. Clubs are encouraged to ensure a player, training to play, also has a recommended 'return to sport' plan prior to allowing the player to train.

### 27.3 Medical & First Aid

First Aid facilities are not provided by BNA; however, first aid services are available in the First Aid room located inside BRAC near Reception, inside the glass sliding door near Indoor Court 1 at the BRAC Indoor courts.

- First Aid equipment located in this room is available to borrow from the BRAC in the event of an emergency.
- Limited first aid equipment and ice may be available from the BNA match official for injuries sustained during match play, inside the BNA Shed.
- An injury report form must be completed for all injuries for insurance purposes.
- Competition participants are covered under the Netball National Insurance Program. Only participants who are registered as a member of their Club/Team for the current Calendar Year on the PlayHQ system or have purchased an SGV/CFV are covered by Insurance through Netball Australia.
- Where required, Clubs are responsible to ensure athletes have gained clearance to play from appropriate medical practitioners whose primary employment role is to diagnose the relevant injury/illness sustained by the athlete. BNA may from time to time request a copy of a players' clearance from major injury, but not limited to, for its records.

## 28 CODE of CONDUCT

The Code of Conduct is applicable when playing, training, or taking part in any Association sanctioned activities. It can be found here [Policies & Procedures.docx](#)

## 29 COMPLAINT HANDLING PROCESSES

The Complaints Process and lodgement form can be found here [Policies & Procedures.docx](#).

## 30 WORKING WITH CHILDREN'S CHECK

All Clubs affiliated with BNA are obliged to comply with the Netball WA Working with Children Check Policy (Member).

Further information can be found at <https://wa.netball.com.au/child-safeguarding>

BNA email address: [info@broomenetball.com.au](mailto:info@broomenetball.com.au)

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BNA website address: [www.broomenetball.com.au](http://www.broomenetball.com.au)



BNA Facebook:

Netball WA Inc. <http://wa.netball.com.au/>

Netball Australia <http://netball.com.au/>

Additional policies of interest are located on the Netball WA and Netball Australia Website