



Broome Netball Association (Inc.)

Competition Handbook

(Including Competition Rules and Policies)

Adopted 16th March 2026

MISSION STATEMENT

We are committed to fostering the growth and development of netball in the Shire of Broome.

1 st April 2025	Document Creation	Simone Eddington
16 th March 2026	Annual update to correct grammar & spelling, removal of the Mercy Rule, links inserted.	Lauren Johnston

1. INTRODUCTION.....	4
1.1 Objective	
1.2 Application and Scope	
1.3 Order of Precedence	
2. DEFINITIONS AND ABBREVIATIONS	
3. BNA SOCIALS & CONTACTS.....	6
4. MEMBERSHIP - Fees and Requirements	
4.1 Team Nominations	
4.2 Uniforms	
4.3 Captains Tags	
4.4 Registrations	
4.5 Refunds	
4.6 Transfers	
4.7 Gender Diverse Membership	
4.8 Life Membership	
5. COMPETITION STRUCTURES.....	9
5.1 Junior Fair Play Policy	
5.2 NetSetGo	
5.3 Match Duration	
6. Match Balls.....	10
7. COMPETITION POINTS AND LADDERS	
8. FIXTURE.....	11
9. UMPIRES	
9.1 Junior Competition Umpires	
9.2 Senior Competition Umpires	
9.3 Green Wrist Bands	
9.4 Umpire Fee Structure	
9.5 Responsibilities of an Umpire	
9.6 Finals	
10. SCORERS & TIMERS.....	13
11. SCORECARDS.....	13
12. COACHES AND TEAM MANAGERS.....	14
12.1 Coaching & Umpiring Sessions	
12.2 Coaches, Captains & Pre Season Meetings	
13. PLAYER DIVISION RULES.....	15
13.1 Eligibility Rule for Junior Players – Play-up Rule	
14. INELIGIBLE PLAYER.....	16
15. FINALS.....	16
15.1 Qualifying Criteria	
15.2 Junior & Senior Finals	
15.3 Finals – Extra Time	
15.4 Finals & Competition Awards	
16. CANCELLATIONS, RESCHEDULING, AND/OR REPLAYING MATCHES.....	17
17. FORFEITS.....	17

BROOME NETBALL ASSOCIATION COMPETITION HANDBOOK

18. REPLAYING MATCHES	
19. TEAM WITHDRAWAL.....	17
20. FUNDRAISING & SPONSORSHIP	
21. FACILITIES	
22. MEDIA	
22.1 Photography and Videography	
22.2 Policies & Code of Behaviours	
23. REPRESENTATIVE TEAMS.....	18
24. SMOKE, VAPING, DRUG, ALCOHOL AND ABUSE FREE Venue.....	18
25. APPREHENDED VIOLENCE ORDER (AVO'S), VIOLENT RESTRAINING ORDER (VRO'S), OR OTHER AS DETERMINED BY THE COURT.....	19
26. HEALTH & WELLBEING – Netball Australia Policies.....	19
26.1 Member Protection	
26.2 Concussion	
26.3 Medical & First Aid	
27. CODE OF CONDUCT.....	20
28. COMPLAINT PROCESS.....	20
29. WORKING WITH CHILDREN'S CHECK.....	20

BROOME NETBALL ASSOCIATION COMPETITION HANDBOOK

1. INTRODUCTION

Established in 1977, BNA is continuing to grow as a successful Broome sporting organisation.

Our aim is to provide opportunities for the local community to play netball and advance their skill level in a friendly, inclusive, social environment.

This Competition Handbook is to be read in conjunction with the current [Broome Netball Association](#) (BNA) Constitution and the current edition of the [World Netball](#) Rules of Netball.

1.1 Objective

BNA forms part of the Netball WA (NWA) Competition Framework and Pathway/s.

The outcomes are to:

- Deliver a representative pathway competition.
- Ensure the continued development of all participants- athletes, coaches, umpires, and officials.
- Introduce new participants and divisions to the competition format; and
- Raise and enhance the profile of netball within the Shire of Broome.

1.2 Application and Scope

The BNA Competition Handbook establishes the rules and ways competitions will be administered by the Association. The World Netball, Rules of Netball current edition will apply to all BNA Competitions unless modified in this Handbook.

1.3 Order of Precedence

If there is any ambiguity, inconsistency, or conflict between the provisions of any documents comprising of BNA, then the documents take precedence in the order as set out below:

- Broome Netball Association– Constitution
- Broome Netball Association– Competition Handbook

2 DEFINITIONS AND ABBREVIATIONS

Name	Definition
ADO	Association Development Officer
Affiliated Club	Any group of teams or singular team which has met the requirements set out in the Constitution
Association	Broome Netball Association
AUDO	Association Umpire Development Officer
BNA	Broome Netball Association
BNA Competition	BNA Competition period beginning Round 1 finishing before any Final Series start.
BRAC	Broome Recreation & Aquatic Centre
CFV	Casual Fill-in Voucher, for a player already registered with Netball WA but not BNA
Clearance	Clearing of a member from one club to another after registration has occurred
Club/Clubs	Any Sports or Netball Club as outlined in the Constitution
Committee	As defined in the Broome Netball Association's Constitution
Competition	Any Broome Netball Association ran competitive program

BROOME NETBALL ASSOCIATION COMPETITION HANDBOOK

Tribunal Panel	A panel appointed by BNA, led by the President, to administer the Broome Netball Association Tribunal procedure.
Deregistering - Player	The deregistering of player(s) from Clubs applies when a Club seeks to remove a player(s) from their listing of player registrations
Division	A graded section within a competition comprising teams of a similar standard or birth age range.
Office Holders	As per positions defined in the BNA Constitution
Financial	Having no outstanding debts
Fixtures	List of scheduled matches between teams for a division of a competition
Gender Identity	Defined in the Sex Discrimination Act 1984 (Commonwealth) (the Act) as the gender related identity, appearance or mannerisms or other gender related characteristics of a person (whether by way of medical intervention or not), with or without regard to the person's designated sex at birth.
Grading	The process used to allocate Club teams into divisions.
Match	A game played between two teams on a scheduled fixture date of the competition.
Match Day	The day of a Match.
Match Day Official	A BNA representative (and/or the appointed ADO / AUDO) who is present on Match Day and may be able to assist with information pertaining to Matches being played and the Competition Rules, BNA Policy, and Safety.
NetSetGo (NSG)	Netball Australia's junior entry netball program.
Non-binary	The umbrella term for gender that sits within, outside of, across or between the spectrum of the male and female binary.
NWA	Netball WA
NWC	North West Championships, is a regional championship of the North West Associations hosted annually.
Player	A person who is a financial club member and who qualifies to play in a BNA competition or has a SGV or CVF to play in a BNA fixtured match.
Points	A scoring system applied for teams winning or drawing matches. The total points gained during a BNA Competition shall determine a team's relative position on a fixture ladder.
Registered Person	A person who has completed the registration form in the format prescribed by BNA and paid the applicable fees for the current year and is a member with a BNA Club and Netball WA.
Round	All matches playing in a division on a particular day/week, defined by a number.
SGV	Single Game Voucher, monetary fee amount determined by BNA.
Transfer	The moving of a player's data and sometimes registration fee from one club to another within the online membership database system used by BNA.
WWCC	Working with Children Check

3 BNA SOCIALS & CONTACTS

Platform	Link
Facebook	@Broomenetball
Website	www.broomenetball.com.au
Instagram	Broome Netball Association

Enquiry	Contact
General Info	info@broomenetball.com.au
President	president@broomenetball.com.au
Development	development@broomenetball.com.au

4 MEMBERSHIP-[Fees](#) and Requirements

Membership of the Broome Netball Association may consist of:

- Affiliated Clubs – an affiliated club as defined in our constitution.
- Individual – individuals that are members of an affiliated club and may be playing or non-playing members.
- Community Officials – include non-playing umpires and other officials as defined in the Constitution, which are not a member of any affiliated club or team.
- Life Members

Members, inclusive of all those listed above:

- Must complete any registration form(s) and other forms as requested by the date stipulated.
- Pay affiliation fees as per Individual Membership and NetSetGo Fee structure.
- Agree to abide by the Constitution and this Competition Handbook.
- Refer matters to their affiliated club for advice and decision as required following the grievance procedure set out in the BNA Grievance policy.
- Participate in BNA competitions.
- May attend programs or workshops conducted by BNA.
- Submit to the Committee, by a date stipulated, proposed alterations to BNA's Constitution or Competition Handbook.

4.1 Team Nominations

- Each Club may nominate a maximum of two (2) teams per division in any given BNA Competition (Senior or Junior). Where two grades are combined into an Open Division, clubs may nominate up to four teams across the combined division.
- As part of the nomination process, clubs are required to provide two contacts as representatives of their respective Club, one of which is preferable the Club President. These contacts are responsible to pass on all association information & correspondence, invoices, etc. to their members.
- Teams not financial prior to the commencement of the BNA Competition start will incur penalties.
- Team Nomination Fees are for Senior Teams only and are non-refundable.
Clubs may have up to 15 registered players allocated to an individual Team, but no more than 12 registered players on the Game Day Scorecard.

Clubs are responsible to ensure their members are familiar with the [BNA Constitution](#), BNA Competition Handbook, and all [Policies & Procedures](#), [Sanctions, Forfeits & Penalties](#).

4.2 Uniforms

Playing Team uniforms: - shall consist of shirt and skirt or shorts, dress or bodysuit, socks, and positional patches or bibs along with suitable sporting footwear. Players may wear sports briefs, boy legs, bike shorts or leggings under playing dress/skirt in black or the approved Club/Team uniform colour.

Uniforms are to be the same for all registered players on court within a team. Playing position bibs are supplied by the Club/Team and must be consistent for all seven (7) court positions, this includes rolling substitution bibs. Bibs must be 150 mm high, clearly visible, and worn above the waist on both the front and back of the Uniform.

Junior players are exempt from the “team uniform” rule when playing in a higher division within the Junior Competition; however, the correct positional playing bibs must be worn while on court for that team.

Junior Players wishing to play in a higher division within the Senior Competition must wear the team uniform of the team on court, including positional playing bibs. Please refer to [Sanctions, Forfeits & Penalties](#).

In the event of a clash of colours, the second-mentioned team shall change their positional patches or bibs to an alternative colour. Each team must have a secondary colour bib.

It is up to Club/Team discretion and with agreement with BNA the colour, design, and supply of team uniforms. This agreement is to be made prior to the commencement of the BNA Competition. For new uniform designs, please submit to BNA for approval without delay.

4.3 Captain's Tags

Easy-to-use tags will be supplied in the Game Day Box for teams as an easy solution to abide by the current edition of the World Netball Rules where your on-court captain must wear noticeable identification.

World Netball's official rule book states: ***'The on-court captain must wear identification as specified by the event organiser'***.

We encourage Junior teams to rotate captains each week so they can experience the responsibilities and understand the rules of the role.

4.4 Registrations

Clubs/Teams and individuals shall pay necessary fees as and when stipulated by BNA. Participation will not be permitted in competition games until all owed monies are paid. Affiliation requests may be declined or revoked for those who have outstanding debts to other Clubs, BNA, other Associations, and/or Netball WA. It is imperative financial commitments are met in a timely manner to ensure smooth and uninterrupted participation in netball activities.

All Clubs, Teams, Players, Coaches, Team Managers, Umpires, Officials and Volunteers must register with PlayHQ. This requirement also applies to parents, guardians, and carers only if they are performing a designated role at the courts. All relevant individuals must comply with current Working With Children Check (WWCC) [guidelines](#).

BNA [Fees](#) & [Sanctions, Forfeits & Penalties](#)

A player's registration fees for the BNA Competition are comprised of the following:

- Netball Australia Administration and Service Fees— set by Netball Australia (NA)
- Netball WA Member Fee— set by Netball Western Australia (NWA)

BROOME NETBALL ASSOCIATION COMPETITION HANDBOOK

- BNA Fee—set by BNA.
- Club/Team Fee— set by individual Clubs.

Additional Information:

In relation to the BNA Competition, **after the 1st of July**, the BNA portion of the fees will be reduced by 50% for any new registrations. New individual registrations are considered players who have not played any games with our BNA Competition prior to 1st July (this excludes any games they have played using Single Game Vouchers-SGV).

Single Game Voucher (SGV)

Purchasing a SGV allows unregistered players to fill in for a team for a Single Game on match days and meet their financial & insurance responsibilities. A maximum of three (3) SGVs can be used per player, per BNA Competition, before full registration is required. A player must register to a Club for the remainder of the BNA Competition if they wish to take to the court for their 4th game of the BNA Competition.

SGV's cannot be used in Finals Series.

The players name must appear on the Scorecard and Rolling Substitution Card with "SGV" noted next to it, prior to the commencement of the game, to be deemed an eligible player.

A non-registered player must complete and purchase an SGV registration online prior to taking the court for each game they intend to play.

The previously paid SGV fees will not be credited towards the players' registration fee to their Club, BNA, NWA, or NA. SGV's are not refundable and can only be used for a single game on or after the day of purchase.

Casual Fill-in Voucher (CFV)

A player that is registered for the current playing season with another Western Australian Netball Association, (that is not BNA) must complete a CFV registration form to play a game within the BNA Competition.

The players name must appear on the Scorecard with "CFV" prior the commencement of that game(s) to be deemed an eligible player. This process must be followed for each game they wish to play.

The non-registered player must complete a CFV registration form online and complete the payment process. This process must be followed for each game they wish to play.

The players name must appear on the Scorecard with "CFV" noted prior to the commencement of the game, to be deemed an eligible player.

4.5 Refunds

- Requests for refund of fees (de-registration) shall be made using the Refund Request For *link*.
- The BNA closing date for refunding of fees of Individual Members taking part in the BNA Competition is the 25th of April each Calendar year. After this date, no monetary refunds will be offered.
- Registrations cannot be transferred to another person.
- Players must contact their Clubs directly to discuss refund of individual Club fees.

4.6 Transfers

BROOME NETBALL ASSOCIATION COMPETITION HANDBOOK

Transferring between clubs are allowed before June 30 of that year. Transfer requests can be made by contacting BNA by emailing info@broomenetball.com.au. It is at the club's discretion that financial reimbursement is made or denied and is not the responsibility of BNA. The BNA, Netball WA and Netball Australia fee component is non-refundable.

If a member ceases to play due to injury or illness early in the BNA Competition, a one-off application may be made for a refund of fees to info@broomenetball.com.au. BNA will consider all applications and decide on the outcome at the next scheduled BNA Committee meeting and communicate and outcome to the applicant.

4.7 Gender Diverse Membership

BNA commits to the inclusion of gender diverse players in line with Netball WA's Transgender and Gender Diversity Position Statement. Please refer to [Policies & Procedures - Netball WA](#)

4.8 [Life Membership](#)

A Life Membership may be conferred on any person at an Annual General Meeting subject to the following:

- The nominator must be a current affiliated member or [Life Member](#) of BNA
- The criteria for selection as a Life Member is that the person shall have given outstanding and significant service to BNA, in accordance with the Life Membership criteria.

An application for [Life Membership](#) must be submitted in writing to the BNA Secretary, outlining the significant contribution made by the nominee to BNA and demonstrating how they meet the Life Membership criteria. Nominations must be received at least 21 days prior to the next AGM.

All applications for [Life Membership](#) will be reviewed against the established criteria. The nominator will be notified in writing of the outcome. BNA will then consider and vote on the application, and successful recipients will be formally announced at the AGM.

5 COMPETITION STRUCTURES

The BNA Competition dates and fixtures, once approved, are published to PlayHQ & available on the NetballHQ App for Juniors and Seniors. More information can be found in [Competition Structure, Days and Times](#). Times and regular playing days can vary due to court availability so download the NetballHQ App to keep up to date. BNA allow Rolling Substitution from the ages of 11 & Under Division and upward.

Junior Competition

5.1 [Junior Fair Play Policy](#)

Broome Netball Association (BNA) is committed to providing a safe, inclusive and positive environment where all junior players can participate and develop skills whilst enjoying netball. Everyone involved in netball plays a role in creating a supportive and enjoyable experience by respecting the rules, officials and each other.

Boys/Males are permitted to participate in the BNA 10&U (GO) Fixture, 11&U, and 12&U Division.

Within the Junior BNA Competition, boys are encouraged to be evenly distributed across club teams and playing areas, ensuring that the Junior Fair Play Policy is upheld.

Clubs are encouraged to manage boy registrations in a way that promotes balanced participation, fair competition, and positive playing experiences for all participants.

5.2 NetSetGo (GO is our 10&U Fixture)

NetSetGo is Australia's leading grassroots netball program, designed for children aged 5-10 to experience the joy of netball in a fun, safe, and welcoming community. NetSetGo's aim is to develop confident, and active kids who will grow a lifelong love of team sport, all while building essential skills.

10U (GO) Competition shall adhere to modified rules to allow for the differences in physical capabilities of young children. These changes make it far more practical for children to participate.

This division does not publish scores or assign points for wins, losses, or draws. Instead, it emphasises participation, focusing on development and enjoyment.

5.3 Match Duration

Competition matches will be timed by the bench official. A breakdown of each age group can be found in [Competition Structure, Days and Times](#).

A team shall be required to take the court when requested to do so by the Umpires at the start of the scheduled match and at intervals. Failure to do so shall be considered:

- Deliberately delaying play– refer to World Netball "Rules of Netball" (Rule 19- Foul Play.)
- In extreme circumstances a forfeit.

In the event of a significant injury where an athlete cannot be moved (i.e., unconscious, suspected spinal, etc) the BNA Match Official and BRAC is to be notified immediately and where possible the match will be moved to a different court or rescheduled. [Injury form](#)

6 MATCHBALLS

- Size 4 netballs are to be used for 10U & NetSetGo.
- Size 5 netballs are to be used for all other BNA Competitions.
- BNA will provide match balls for the BNA Competition. (Please refrain from using these balls for team warm-ups).

7 COMPETITION POINTS AND LADDERS

In all Divisions (excluding 10/U GO), points will be allocated accordingly:

- 2 points for a win.
- 1 point for a draw.
- 0 points for a loss.
- 0 points for a bye.

The competition ladder will be based on weekly results with teams ranked based on:

- Points gained.
- Percentage achieved (total goals scored divided by total goals scored against multiplied by 100).
- Percentage will be calculated to the 4th decimal place to determine ranking.

ELECTRONIC SCORING

Where available Electronic Scoring will be used for all games.

Information on [Electronic Scoring – Netball Australia Support](#) can be found here.

The official scorecard and rolling substitution form is the only true record of the match and both should be checked at the end of the game and signed by the captain of each team and both umpires to be true and correct.

BROOME NETBALL ASSOCIATION COMPETITION HANDBOOK

Scorecards/Tablets and Rolling Substitution Forms must remain in the match folder in the court box at the completion of the game. Best & Fairest votes of 3,2,1 will be recorded as per [Finals and Competition Awards](#)

- a) For all games, Junior and Senior, the first mentioned team shall provide the Scorer for the match, and the second mentioned team shall provide the timekeeper, and assist with Rolling Subs.
- b) Please ensure that personnel allocated to these duties are competent in the procedures.
- c) The scorer and timer must be seated together (opposite the centre circle on the side-line) on the Bench throughout the match and compare scores and time to avoid any discrepancies.
- d) Should the initial scorer or timer be required for another duty (i.e., to follow the umpire), an alternative scorer or timer must be used immediately to avoid any discrepancies during this time.
- e) For eligible players and correct score cards all names of players must be recorded on the scorecard/tablet prior to the commencement of the match
- f) Team lists on the scorecard shall list up to 12 players only.

8 FIXTURES

Clubs are required to inform BNA of any fixture requests or changes 14 days prior to the match where possible.

- While requests will be taken into consideration and accommodated where feasible, it is important for Clubs to recognise it is not reasonable to assume every request can be fulfilled. Expectations should be managed accordingly.
- The Committee will make the final decision as to the scheduling of the fixtures and these shall be played as advised.
- The full fixtures for all divisions and age groups in the Competition shall be published on PlayHQ.
- Fixtures will be appropriately adjusted at the discretion of BNA should the need arise. Clubs will be notified as soon as possible.
- Communication may be via email or a notification through the [“NetballHQ” app](#). Please ensure your members have downloaded or have access to all information.

9 UMPIRES

Each year, BNA aims to set up an Association Umpire Development Team. This team handles the education and development of umpires within the association, as well as facilitating dedicated junior and senior development squads to strengthen the quality and increase the number of BNA umpires.

While the formation of this team is subject to available resources and personnel, BNA will make every reasonable effort to support and deliver umpire development initiatives annually.

Some sessions will require compulsory attendance for team representatives to ensure the information is shared amongst all teams and members accurately. [Sanctions, Forfeits & Penalties](#)

The roles and responsibilities of Umpires on match day are outlined in the World Netball Rules of Netball current Edition. These shall apply to all BNA matches in conjunction with this Competition Handbook and as required by BNA. For more information contact info@broomenetball.com.au Attn: AUDO to register your interest.

9.1 Junior Competition Umpires

BNA /AUDO will be responsible for allocating umpires for all Junior games, providing opportunities for the development of Junior and Senior umpires. Opportunities for umpires to be supported and mentored by senior umpires will be open for all umpires. The umpiring of Junior matches during the BNA Competition forms part of our Umpire Development Program and should be treated as an environment for learning and the fostering of Umpire enjoyment. For further information, refer to NWA website.

BROOME NETBALL ASSOCIATION COMPETITION HANDBOOK

BNA supplies Umpires for our Junior Competition. Payments to umpires are decided annually and are at the discretion of BNA, please see table. Umpire payments acknowledge umpires experience and badge level.

9.2 Senior Competition Umpires

Clubs/Teams are responsible for supplying an Umpire for their own senior matches. BNA will collaborate with Clubs/Teams to contact and secure umpires ready for the commencement of the competition. There is no BNA Senior Umpire roster. Clubs must ensure that an Umpire is at the courts for their team 15 minutes prior to the scheduled start time and that their team Umpire has the required ability to fulfill the Responsibilities of an Umpire and adhere to the [Official Code of Conduct](#). It is an expectation that Clubs develop umpires for Senior teams.

9.3 Green Wrist Bands

The Green Band initiative is part of BNA's ongoing commitment to creating a safe, supportive, and respectful environment for all members of our netball community, especially our young umpires. The program empowers umpires under the age of 18, by providing them with green bands to enhance visibility and promote empathy and respect from players, coaches, and spectators.

The Green Band initiative is a safety program in netball—where umpires under 18 years old wear green wristbands whilst umpiring. It acts as a visual reminder to players, coaches, and spectators to foster a supportive, respectful environment, reducing negative sideline behaviour toward young officials. If its Green, I am under 18!

9.4 Umpire [Fee](#) Structure

All Umpires participating in a BNA competition must be registered as an Official with their Club in PlayHQ or with BNA where the Umpire does not have an association with a Club. BNA strongly encourages Teams/Clubs to make umpire payments in line with BNA Umpire payment guidelines and recommendations, which acknowledges umpires experience and badge level. Paying higher than recommended rates for less experienced umpires reduces incentive to further develop individual umpiring skills.

BNA, at the discretion of the AUDO, can supply a Mentor suitable for the assistance in mentoring and developing upcoming Umpires. The AUDO is responsible for approving those capable of taking on Mentor responsibilities.

9.5 Responsibilities of an Umpire

- Rostered umpires should arrive at least 15 minutes before the allocated match where possible.
- Ensure the match ball, scorecard/tablet, timer and other items are supplied in the black court box or green bag for 10/U's.
- Off court, the umpires shall inspect players for jewellery, adornments, the correct length of fingernails and uniforms. No taped fingernails or jewellery is permitted on any player.
- Umpires are to officiate the game and umpire according to the rules of netball and the abide by the [Code of Conduct for Community Netball](#).
- Ensure Timer and scorer are seated together at the Official bench & the first-mentioned team in the fixtures is seated to the right of the centre circle, the second mentioned team to the left of the centre circle. Umpires are to consult with the scorer and timekeeper at the beginning and end of each playing time.
- At the conclusion of each match, each umpire is required to record their own Fairest and Best votes on the reverse of the rolling substitution form. The completed form must then be returned to the

BROOME NETBALL ASSOCIATION COMPETITION HANDBOOK

designated court box. Noting:- Play Up, SGV & CFV players are ineligible to receive Votes in the Fairest and Best tally for any Fixtured Competition Match during the Season.

All umpires officiating during BNA and NWA facilitated competitions must be registered to one of BNA's affiliated clubs or to BNA directly. For non-playing umpires this registration is FREE. Please contact your Club or info@broomenetball.com.au to register prior to taking to the court and Umpiring.

9.6 Finals

The Association Umpire Development Officer (AUDO) and BNA will allocate Umpires for all finals games. Umpires are allocated to finals games based on umpire performance and consideration of the teams playing. Badged Umpires will be given preference over non-badged Umpires. When necessary, badged umpires from other North West Associations may be invited to umpire to ensure fairness if appropriate BNA Umpires are not available.

10 SCORERS AND TIMERS

- The first named team in the fixture shall provide the Official Scorer and if scheduled for the final match of the day return the black match box to the BNA shed (contents are listed in the lid).
- The second named team shall supply the Official Timekeeper.
- Both officials shall remain together and be seated at the official score bench located in between the courts and check scores and time keeping with each other for the duration the game.
- Game/s will not commence or go ahead until each team supplies their duty official. Forfeit/s may be applied. Clubs should support their teams to ensure they have dedicated support people to score and time at their matches. If Clubs/Teams do not provide a Scorer or Umpire for the game a Forfeit will apply. Please note you cannot swap Umpires after the game has commenced. [Sanctions, Forfeits & Penalties.](#)

11 SCORECARDS

Where electronic scoring is used, the Rolling Sub Card is the equivalent of the hard copy scorecard.

- Game Day Folders can be collected from the match box at each court.
- Game Day Folders include the rolling substitution cards. On the reverse there will be the Best & Fairest Votes section where EACH umpire is required to complete one of the Rolling Sub Cards at the conclusion of the GAME.
- Scorecards will need to be completed to include all the game information including the first name & surnames of all the players registered to play in the game day's line up. Teams must confirm and rectify any errors or omissions prior to the start of the game.
- If more than 12 people are listed on the Game Day scorecard the 13th player onward will be deemed an ineligible player.
- **Teams should check players are accurately listed prior to the game commencing. Player names cannot be added to a scorecard once the game has commenced.**
- **Failure to follow above will result in the player being identified as ineligible player and a forfeiture will be awarded.**
- Any player not appearing may have their name manually entered to the scorecard with reason for manual entry clearly noted, i.e. Single Game Voucher (SGV), Casual Fill-in Voucher (CFV), Playing Up (P/U and division playing up from), New Registration (NR) next to their name. NOTE: Adding NR against a Player's name does not replace the requirement for the club to allocate this player to a team in PlayHQ.

BROOME NETBALL ASSOCIATION COMPETITION HANDBOOK

- Each team is responsible for completing the scorecard details in full for their team, including player positions for each quarter. To have played a competition match, the player must be recorded on the scoresheet for that match as having taken the court (position recorded next to their name for a minimum of one quarter) Rolling substitutions must be recorded on the card provided.
- Scorers and Umpires are required to track player warnings, suspensions, and ordering offs during the game by recording this information on the back of the scorecard. Game Management Actions (18.6)
- Scorers are also required to record any [injury](#) sustained which caused a player to leave the court. A brief description is required (e.g. Player X injured left ankle during 1st quarter).
- No protests will be entered into regarding scoring. It is the responsibility of the two Clubs to ensure their Scorer and Timer sit together at the official bench in the centre sideline of the court, checking each other to ensure the game result is accurately recorded.
- Scorecards must be signed by both Captains and Umpires as true and correct.
- Querying the published result of a match must be done by email to info@broomenetball.com.au before the following round.
- [Sanctions, Forfeits & Penalties](#).

12 COACHES and TEAM MANAGERS

Information regarding Coaching and the Coaching Qualification can be found here [COACH - Netball WA](#)

Information regarding Bench Official can be found here [UMPIRE & BENCH OFFICIAL - Netball WA](#)

Information for Volunteers can be found here [VOLUNTEER - Netball WA](#)

All courses can be found here [Netball Learning Centre](#)

Netball eLearning

Coaches are encouraged to obtain appropriate accreditation to support the effective development of netball skills across all levels of participation, from junior to senior players.

Broome Netball Association (BNA) offers reimbursement of all coach accreditation fees upon successful completion of an approved course and presentation of a valid Completion Certificate.

For more information on available courses, please visit: [Netball WA Coaching Courses](#)

All reimbursement requests must be submitted first through your Club then onto BNA for processing. Please note that the *Rules of Netball* course requires a minimum pass mark for all accreditations, including coaching, umpiring and bench officials. Any fees associated with completing or re-sitting this assessment will not be covered by BNA.

12.1 Coaching & Umpiring Sessions

BNA provide opportunities for skill development in the areas of Coaching and Umpiring through our NSG, Go (10U) Fixture and Junior Development Program including our Junior Development Camp held before the commencement of the BNA Competition each year. Opportunities for Coaches and Umpires to advance through the NWA pathway are available through the Junior Development Program.

Information about these programs is available on our socials and occasionally uploaded to our website. If you have any questions, please contact info@broomenetball.com.au Attn: ADO, AUDO.

12.2 Coaches, Captains & Pre Season Meeting

Prior to the start of the competition, BNA will hold meetings to provide key information to all team representatives. Senior teams are required to provide a representative (captain) when requested to attend. Junior teams are required to have a Coach, or if their Coach is unavailable, a team manager/representative when requested to attend. These meetings may include information on rule updates and changes, policies and their requirements, or any other pertinent information that BNA are required to inform teams of.

When required, all teams must be represented, and Club Representatives must also attend, listen, and disseminate to their members important updates/information about the commencement of the fixture.

13 PLAYER DIVISION RULES

- Rolling subs are allowed as per World Rules of Netball from 11/U's upwards.
- Clubs may play senior players from within their Club, up divisions (but not across) for a combined maximum of 3 games. At the commencement of the 4th game, that player becomes a permanent player in the division higher and may not play down for the remainder of the BNA competition.

If clubs have an opportunity to play a player from their own club, they must do so before asking a player from a different club. Please refer to [Club Culture Policy](#).

- A Senior Team which may be short of players may play up Junior players from the 16/U Divisions, ensuring they adhere to the Club Culture Policy.
- During the Finals Series, for Senior Divisions only, clubs may bring up a fully registered player from another division of the same club in a lower grade, or an eligible 16/U Junior player (if said junior player has played for the same Senior Team three times during the BNA Competition fixture).
- Single games played on SGV's are seen to be qualifying matches.

A players record of participation in any match is recorded on the official scorecard. BNA and the Administrator will use this record to comply to this rule. If a breach of this rule or the Club Culture Policy has occurred Clubs will be notified, and penalties will apply. [Sanctions, Forfeits & Penalties](#).

Clubs will make their members/teams aware of these rules and support their teams to manage player movements accordingly.

13.1 Eligibility Rule for Junior Players – Play-up Rule

- Junior players registered in the BNA Competition who wish to play in a Higher Division must **participate in their correct age division, as determined by their year of birth, for the entire season without exception**. Skipping age groups or “jumping years” is not allowed.
- The number of times a Junior Player takes the court in a Higher Division is **not restricted**.
- If a Junior Player qualifies for the Final Series in their own Age Divisions, they qualify for the Higher Division/s for the Junior Competition only.
- Any Junior player wishing to apply for an exemption to the “jumping years” rule, must apply in writing to BNA with your parent/guardian and Clubs support. This will require assessment by BNA and the Association Development Officer/s (ADO) and they will advise accordingly. The player will be deemed ineligible if they take to the court without first obtaining this approval.

BROOME NETBALL ASSOCIATION COMPETITION HANDBOOK

- The aim of the “[Junior Play-up Rule](#)” is to strengthen each age division with all eligible players participating. This rule also puts the development and well-being of our junior players above all, including, adhering to the [Club Culture Policy](#).
- When a current registered BNA Junior is asked to play in a higher division, they must have their name on the scorecard with PU (Play-up) noted before the game commences including adhering to the Club Culture policy to be deemed an “eligible player” for that game.
- Clubs are responsible for adhering to the [BNA Junior Fair Play Policy](#) & [Club Culture Policy](#). It is recommended that Clubs hold Coaches, Officials and Managers responsible and familiarise themselves with the application of these policies ensuring junior players participation and wellbeing is being considered and always prioritised.

14 INELIGIBLE PLAYERS

An ‘ineligible player’ is deemed as a player that has either broken the rules outlined in the current World Netball Rules or this BNA Competition Handbook. The penalty applied can be found in [Sanctions, Forfeits & Penalties](#).

15 FINALS

15.1 Qualifying Criteria

A person qualifies to play in BNA finals’ matches when said player has registered/financial and played in 3 fixtured matches for the same team on three separate dates during the current BNA Competition. This includes single games using SGV’s. Junior Policy refer 13.1

15.2 Junior & Senior Finals

Finals fixture will be released after the final round of the regular BNA Competition; the number of finals will be dependent on the number of teams and will be decided by BNA.

Finals shall be played on the day, date and time specified in Finals fixtures.

15.3 Finals – Extra Time

- In the event the score is equal at full time, a 4-minute break shall commence at the final whistle or as instructed by the match officials.
- Extra time will commence after the break and will be made up of the following:
Senior – 2 x 7min periods
Junior – 2 x 5 min periods
(all breaks are 2 mins between periods)
- Teams will change ends at the end of the first period.
- Rolling subs are allowed as per [Rules of Netball - netball.com.au](#) for 11/U’s and above.
- Medical time is as per rules of netball.
- In the event of a DRAW remaining at the end of extra time, a visual from the Umpires to Score Bench shall be used to indicate that play shall continue until 1 team has a two (2) goal advantage.

15.4 Finals & Competition Awards.

For more detailed information see [Finals and Competition Awards](#).

16 CANCELLATIONS, RESCHEDULING AND/OR REPLAYING OF MATCHES

- In the event of adverse weather conditions, the BNA Match Official will decide whether games are to be postponed and re-scheduled. If both teams agree to play at a different time than that scheduled by BNA and a venue and Officials are available, the match may go ahead at the agreed time.
- All match rules, scorecard requirements and Officiating shall remain as per the original scheduled match.
- In the event both teams do not agree on a different time then BNA's scheduled time will be final.
- If both teams agree to cancel and therefore not play the original scheduled match at a different time, then a joint forfeit shall be determined and a draw awarded unless all matches are cancelled.

17 FORFEITS

NOTE: *Teams can agree to jointly forfeit a match but cannot agree to declare a joint forfeited match a drawn match.* For a full list of Forfeits and the related Penalties please see [Sanctions, Forfeits & Penalties](#).

18 REPLAYING MATCHES

In all cases that a match needs to be replayed, it will be regarded as a new match and any players eligible to play in the teams concerned may be included, irrespective of whether such player was included in the team on the day on which the original match was played. SGVs or CFVs are still required for non-registered players and payment should accompany the scorecard submitted. Playing a non-registered player without payment will result in a forfeit for that team.

19 TEAM WITHDRAWAL

- Any Club or team who wishes to withdraw from the competition must do so in writing to BNA at info@broomenetball.com.au, advising the team's name, division, and date the withdrawal is to take effect.
- Players from the withdrawn team may transfer to another Club if they do not owe money to either BNA and/or the withdrawn team/Club— the Player Transfer process shall apply.
- Should an unfinancial Club disband at the conclusion of the BNA Competition, any member of that Club registering with another Club shall be required to pay their portion of that debt before further registration will be accepted.
- When a team withdraws from any division after the commencement of the BNA Competition. BNA shall use their discretion to ensure an even number of games played remains amongst the remaining teams in the relevant division. Ladder adjustments may be made to ensure a fair reflection of points for all remaining teams within this division.
- If withdrawal of a team results in a division having less than 4 teams, a Grading Panel will convene to determine if re-grading is necessary.
- Team nomination fees are non-refundable.
- [Sanctions, Forfeits & Penalties](#) may be applied.

20 FUNDRAISING & SPONSORSHIP

- Clubs must apply to the BNA to undertake fundraising activities on match days.
- Club's must not display any Sponsor logos if these Sponsors conflict with either BNA or Netball WA sponsors.

21 FACILITIES

Court bookings for training and club needs are to be booked and paid for through BRAC on the Shire of Broome Website. Go to [Venue booking request](#) and follow the prompts.

22 MEDIA

22.1 [Photography and Videography](#)

Upon registering with BNA, it is assumed when the registered party grants permission for BNA to use their photograph/s in publications, it is for both print and digital forms, including on/in association websites, newsletters, emails, social media posts, videos, brochures, and advertisements, unless otherwise indicated through their PlayHQ registration.

A **red cone** in front of the scorer/timekeeper indicates that NO Photography/Videography is permitted at all on that game. It is the responsibility of each Club/Team to bring their own red cone if they have persons in their team/s that is not permitted to be photographed/videoed and ensure that they place this in front of the scorers/timekeepers at each game.

Media denials made via PlayHQ registration will be noted at the start of the BNA Competition. Should a team/player wish to change their consent for photography/videoing, written notification must be sent from the Club Representative and to BNA on info@broomenetball.com.au as soon as possible.

Broome Netball Association abides by Netball WA's Photography and Videography Policy.

Members found to be in breach of the rule may face disciplinary action. It is imperative all members adhere to these guidelines to ensure a safe and respectful environment for everyone involved in Broome Netball Association activities.

22.2 [Policies & Code of Behaviours](#)

All BNA participants will be bound by the relevant NWA and Netball Australia policies.

23 REPRESENTATIVE TEAMS

Each year, BNA runs its Junior Development Program, beginning with open squad training and a Development Camp where representative teams are selected. The program supports player, coach, and umpire development through accredited training, mentoring and pathway opportunities, with teams training until Association Championships. All participants must be registered BNA members. For more detailed info see [Representative Teams](#).

24 Smoke, Vaping, Drug, Alcohol and Abuse Free Venue

No drugs, smoking, vaping or consumption of alcohol is permitted anywhere in or around the venue.

BNA reserves the right to deny entry to, or direct any spectator, participant or other person to leave the premises if they are suspected to be under the influence of drugs or alcohol, or if they engage in aggressive behaviour or verbal or physical abuse towards any BRAC staff member, or BNA official, volunteer, spectator or participant. Removal may apply for part of, or the remainder of, the competition.

Please note that participant behaviour during games will be managed in accordance with the *World Netball Rules of Netball (2024 edition)* and enforced by umpires under the appropriate game management protocols.

25 APPREHENDED VIOLENCE ORDERS (AVOs), VIOLENT RESTRAINING ORDER (VROS) OR OTHER AS DETERMINED BY THE COURT

Clubs/Teams are reminded that if such an order is in place, it is the responsibility of the involved parties to promptly remove themselves from any potential situations. BNA does not assume liability for any breaches. Individuals concerned are encouraged to promptly contact the relevant authorities when necessary.

26 HEALTH & WELLBEING—NETBALL WA POLICIES

Please refer to the following Netball Australia policies. Through its affiliation with Netball WA, BNA is bound by the policies of Netball Australia and may refer to them where a situation is not adequately covered by an existing BNA policy. <https://wa.netball.com.au/member-protection>

Injuries sustained during a BNA sanctioned competition require an [injury/incident form](#) to be completed and submitted to BNA. The incident should also be recorded on the official scoresheet for BNA to refer to.

For any insurance claims being made for an injury sustained, the financial affiliated individual player/coach/umpire should follow these [instructions](#). BNA will be required to make a declaration so please ensure that the initial [injury/incident report form](#) has been completed and submitted to BNA prior to completing this [form](#).

26.1 [Member Protection Policy](#)

Through its affiliation with Netball Australia, BNA and its Affiliated Clubs are bound by the policies of Netball Australia and may refer to them where a situation is not adequately covered by an existing BNA policy.

BNA Teams/Clubs should refer to Netball Australia Policies if addressing issues such as:

- Child Protection
- Taking images of children
- Anti-Discrimination, Bullying, Sexual Harassment and Victimisation
- Sexual Relationships
- Pregnancy
- Gender Identity
- Cyberbullying and Safety
- Inclusion
- Social Networking websites.

26.2 [Concussion](#)

Netball WA's Concussion Management Policy sets out the guidelines, procedures, information, and other resources that can be used by participants, coaches, support staff, and parents responding to participants who have received a concussion. Information is provided at the venue for match day procedures if required also. If an incident of suspected concussion occurs, procedures must be followed to determine the well-being of the participant. BNA Match Day officials are present to support Officials, Players, and Coaches during suspected incidents of concussion.

BROOME NETBALL ASSOCIATION COMPETITION HANDBOOK

BNA will request a 'clearance' from a medical practitioner when a player is ready to return to the competition. Clubs are encouraged to ensure a player, training to play, also has a recommended 'return to sport' plan prior to allowing the player to train.

26.3 Medical & First Aid

First Aid facilities are not provided by BNA; however, first aid services are available in the First Aid room located inside BRAC near Reception, inside the glass sliding door near Indoor Court 1 at the BRAC Indoor courts.

- First Aid equipment located in this room is available to borrow from the BRAC in the event of an emergency.
- Limited first aid equipment and small ice packs may be available from the BNA match official for injuries sustained during match play, inside the BNA Shed.
- An injury report form must be completed for all injuries for insurance purposes.
- Competition participants are covered under the Netball National Insurance Program. Only participants who are registered as a member of their Club/Team for the current Calendar Year on the PlayHQ system or have purchased an SGV/CFV are covered by Insurance through Netball Australia.
- Where required, Clubs are responsible to ensure athletes have gained clearance to play from appropriate medical practitioners whose primary employment role is to diagnose the relevant injury/illness sustained by the athlete. BNA may from time to time request a copy of a players' clearance from major injury, but not limited to, for its records.

27 [CODE of CONDUCT](#)

The Code of Conduct is applicable when playing, training, or taking part in any WA Association sanctioned activities.

28 [COMPLAINT PROCESS](#)

The [Complaints Process](#) and lodgement form can be found [here](#).

29 WORKING WITH CHILDREN'S CHECK

All Clubs affiliated with BNA are obliged to comply with the Netball WA Working with Children Check Policy. [Who needs a WWC Check?](#) How do I check if I'm exempt [WWC Check Exemptions](#) Further information can be found at <https://wa.netball.com.au/child-safeguarding>

BNA email address: info@broomenetball.com.au

BNA website address: www.broomenetball.com.au

BNA Facebook:

[BNA Insta:](#)

Netball WA Inc.

Netball Australia



<http://wa.netball.com.au/>

<http://netball.com.au/>